

Mark R. McIlwain, DMD, MD
President
Kevin M. Sims, DMD, MS
Vice-President
Bruce E. Cunningham, DMD
Secretary/Treasurer
Marshall A. Williams, DDS
Roberto V. Pischek, DMD
Dr. Melodie Anderson Jones, DMD
Sandra Kay Alexander, RDH



Bradley W. Edmonds, JD, MBA, MS
Executive Director

Donna L. Dixon, DMD, MA, JD
Prosecuting Attorney

BOARD OF DENTAL EXAMINERS OF ALABAMA

2229 Rocky Ridge Rd

Phone (205) 985-7267

Fax (205) 823-9006

MINUTES BOARD MEETING June 3, 2021

The Board of Dental Examiners of Alabama met Thursday, June 3, 2021 via video conference.

The President called the meeting to order at 6:03 P.M. with the following members in attendance: Dr. Mark R. McIlwain, President; Dr. Kevin M. Sims, Vice President; Dr. Bruce E. Cunningham, Secretary/Treasurer; Dr. Marshall A. Williams; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; and Ms. Sandra Kay Alexander, RDH. Also in attendance were Bradley W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Blake Strickland, Investigator; Gina Latham, RDH, ADHP Coordinator; Sonya Lankford, Business Manager; Cassandra Harlequin, Bookkeeper; Linda Dlugosz, Licensing Clerk; Dr. Red Stevens, ADHP Educational Director; and Ragan Ingram, Legislative Consultant.

The President determined that a quorum was present; counsel orally confirmed.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from the May 13 meeting. Dr. Williams moved to approve the minutes as written. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Cunningham presented the Financial Report for April, 2021. There were no objections; the report was accepted as presented.

Ragan Ingram presented the Legislative Report. The Alabama Legislative session ended May 17. The bill regarding study for feasibility of a second dental school in Alabama passed. The Board can appoint one member to that committee. The Board should expect to hear back on getting the study launched. This concluded the report. Mr. Ingram left the meeting.

At 6:11 P.M. Mr. Edmonds recommended the board enter Executive Session for the discussion of pending litigation, per the pertinent provision of the Open Meetings Act, and return to public session at 6:30 P.M. Dr. Sims moved to enter Executive Session. Dr. Williams seconded the motion and the President called for the vote: Dr. Cunningham, yea, Dr. Sims, yea, Dr. McIlwain, yea, Dr. Williams, yea, Dr. Pischek, yea, Dr. Jones, yea, Ms. Alexander, yea. At 6:40 P.M. members retired from Executive Session and returned to Public Session.

There was discussion as to whether to continue membership in the AADB. Dr. Sims moved to renew this year's membership. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Cunningham moved to appoint Dr. Williams as representative to the State Committee to study the feasibility of having a 2nd dental school in Alabama. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Cunningham and Brad Edmonds will re-consider possible ethics CE requirements in the near future.

After considering a request from UAB to continue to allow holders of teaching and special teaching permits to practice teledentistry (which was initially issued as an “emergency” waiver) Dr. Williams moved to “return to normal procedure” and not continue to allow this practice.

Mr. Edmonds asked for commitments from Board members to attend the virtual board meeting Saturday, June 5 at 2:00 P.M. to approve applications for UAB SOD graduates: Dr. Jones, Dr. Pischek, Dr. Sims, and Dr. Williams volunteered.

Dr. Sims reported on the ADHP comprehensive exam retake results. Out of 141 students who took the retake exam 76 passed and 65 failed. There was much discussion about how to correct this situation for the 2021-2022 program. Currently there are 251 applications. After much discussion Dr. Sims moved to allow accepting only those applications that were sent complete, as the Board requires. Dr. Jones seconded the motion and it was approved by unanimous consent. Members also consented to plan to have onsite testing at a pre-determined facility for the Saturday meetings to accommodate proctored testing.

Dr. Cunningham moved to approve his attendance at the virtual SRTA meeting June 14; for Dr. Cunningham and Dr. Williams to attend upcoming SRTA meetings; and Dr. Cunningham to attend the upcoming CITA meeting. Dr. Pischek seconded the motion and it was approved by unanimous consent.

Dr. Pischek recommended approval of the following applicants for licensure. Dr. Jones moved to approve Dental License by Regional Exam after successful completion of the jurisprudence exam for the following applicants. Dr. Sims seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Khaled Almansoob, DDS
- James Ashcraft, DMD
- Kaitlin Byerly, DMD
- Charles Coon, DDS
- Brandon Jewell, DDS
- Shara Myers, DMD
- Heidi Pantazis, DMD
- Kupaben Patel, DMD
- Sarah Prine, DMD
- Bailey Walker, DDS
- Robert Whitmire, DDS
- Qingcong Zeng, DDS

Dr. Williams recommended approval of the following applicants for licensure. Dr. Sims moved to approve Dental License by Credentials after successful completion of the jurisprudence exam for the following applicants. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Randall Little, DMD
- Michelle Mayer, DMD
- Gayathri Shenoy, DMD
- Van Tran, DDS

Ms. Alexander recommended approval of the following applicants for licensure. Dr. Williams moved to approve Dental Hygiene License by Regional Exam for the following applicants after successful

completion of the jurisprudence exam. Dr. Jones seconded the motion and it was approved by unanimous consent.

- Haley Allen, RDH
- Chandler Alvis, RDH
- Madison Cater, RDH
- Madison Bedingfield, RDH
- Leah Borden, RDH
- Emily Condrey, RDH
- Hannah Dison, RDH
- Sabrina Dowdy, RDH
- Ashley Granger, RDH
- Brittany Harris, RDH
- Anna Main, RDH
- Karli Mitchell, RDH
- Kajal Patel, RDH
- Carmen Perez, RDH
- Haley Pettit, RDH
- Kyana Stewart, RDH
- Kaley Stevens, RDH
- Allegra Taylor, RDH

Ms. Alexander recommended approval of application for licensure for Michelle Thorpe, RDH. Dr. Pischek moved to approve Dental Hygiene License by Credentials after successful completion of the jurisprudence exam. Dr. Jones seconded the motion and it was approved by unanimous consent.

Ms. Alexander recommended approval of the following applicants for Dental Hygiene Infiltration Anesthesia permit. Dr. Williams moved to approve the applications. Dr. Pischek seconded the motion and it was approved by unanimous consent.

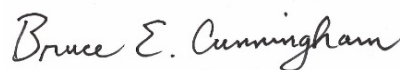
- Heather LaConsay, RDH
- Heather Garner, RDH
- Kristiana Carle, RDH
- Vannessa Palacios, RDH

Members voted to cancel for ADHP Instructor Certification Course scheduled to be given at the ALDA Gulf Coast meeting because essentially all who wanted to attend this year already have done so. Dr. Pischek moved to cancel the course. Dr. Sims seconded the motion and it was approved by unanimous consent.

Mr. Edmonds presented the Wellness Report provided by Dr. Garver.

At 7:35 P.M. Dr. Williams moved to adjourn the meeting. Dr. Sims seconded the motion and it was approved by unanimous consent.

Respectfully Submitted,



Dr. Bruce Cunningham, Secretary/Treasurer

Approved: July 8, 2021

Submitted by: Linda Dlugosz

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
 April 2021

April 2021 for June 2021
 Balance as of 4/30/2021
 Checking: \$1,148,351.06
 MM: \$391,574.27

	<u>Apr 21</u>	<u>Budget</u>	<u>Oct '20 - Apr 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	Variance
Ordinary Income/Expense						
Income						
501 · Annual Dental Registration	0.00	0.00	673,620.00	708,675.00	708,675.00	
502 · Annual Hygiene Registration	195.00	0.00	270,990.00	284,375.00	284,375.00	
503 · Controlled Substance Fee	750.00	0.00	251,980.00	246,100.00	246,100.00	
504 · Annual Teaching Permits	0.00	0.00	5,600.00	7,000.00	7,000.00	
505 · ADHP Certification	5,850.00	5,000.00	17,250.00	10,000.00	15,000.00	
508 · ADHP	17,550.00	45,000.00	16,875.00	90,000.00	135,000.00	
509 · Dental Exam Fee	500.00	750.00	3,100.00	5,250.00	9,000.00	
510 · Original License Fee	200.00	322.92	1,350.00	2,260.44	3,875.00	
511 · Licenses Reprint Fee	75.00	41.66	475.00	291.62	500.00	
512 · Dental Hygiene Exam Fee	675.00	416.66	4,950.00	2,916.62	5,000.00	
515 · Penalty Fee	300.00	583.33	6,150.00	4,083.31	7,000.00	
516 · Privilege License Money	0.00	0.00	0.00	20,000.00	20,000.00	
517 · Interest Inc - checking	6.43	16.67	45.48	116.69	200.00	
518 · Parental Sedation Permit Fee	0.00	1,166.66	11,650.00	8,166.62	14,000.00	
519 · Anesthesia Permit	0.00	4,354.16	50,550.00	30,479.12	52,250.00	
520 · Refunds	0.00		297.99			
521 · Other Income	0.00	41.67	1,269.42	291.69	500.00	
525 · Dent Hyg Bd Appl	0.00	625.00	9,675.00	4,375.00	7,500.00	
526 · ADHP Materials	7,650.00	21,666.67	6,997.15	43,333.34	65,000.00	
527-1 · Administrative Costs	0.00	625.00	12,755.00	4,375.00	7,500.00	
527-3 · Administrative Fines	160.00	0.00	480.00	0.00	0.00	
527 · Disciplinary Fines (Prior)	1,500.00	0.00	26,520.00	0.00	0.00	
528 · Initial Anesthesia Evaluation	1,200.00	2,083.33	10,450.00	14,583.31	25,000.00	
529 · OCS Annual Reg. Fee	0.00	0.00	19,400.00	19,850.00	19,850.00	
530 · Licensure By Credentials	10,500.00	4,166.67	51,700.00	29,166.69	50,000.00	
531 · RETURNED CHECK CHARGES	0.00	41.67	225.00	291.69	500.00	
532 · OCS Initial App. Fee	0.00		100.00			
533 · Dental Lic. Bd Exam Application	1,875.00	1,666.66	11,625.00	11,666.62	20,000.00	
540 · Special Purpose Dental Lic Fee	0.00		0.00	0.00	0.00	
545 · Special Purpose Hygiene Lic Fee	0.00	0.00	0.00	0.00	0.00	

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617 · MDF Permits	0.00	541.67	4,000.00	3,791.69	6,500.00	
620 · Hygiene Infiltration Permit	50.00	462.50	7,150.00	3,237.50	5,550.00	
800 · 800-OVERPAYMENTS	0.00		0.00	0.00	0.00	
Total Income	<u>49,036.43</u>	<u>89,572.90</u>	<u>1,477,230.04</u>	<u>1,554,676.95</u>	<u>1,715,875.00</u>	
Gross Profit	49,036.43	89,572.90	1,477,230.04	1,554,676.95	1,715,875.00	
Expense						
0100-0 · Personnel Costs	49,072.76	50,833.33	343,509.32	355,833.31	610,000.00	
0114-0 · Board Member Compensation	9,450.00	8,333.33	33,625.00	58,333.31	100,000.00	
0198-0 · Bonus	0.00	0.00	3,200.00	4,000.00	4,000.00	
0201-0 · Payroll Expenses	4,476.99	5,083.33	30,197.09	35,583.31	61,000.00	
0202-0 · Pension Plan	0.00	0.00	87,338.96	90,000.00	90,000.00	
0203-0 · Medical Insurance	8,272.13	9,166.66	56,822.92	64,166.62	110,000.00	
0204-0 · Workman Comp. Ins.	0.00	0.00	-3,546.00	6,000.00	6,000.00	
0300-0 · Travel - In-State	0.00	2,083.33	2,934.19	14,583.31	25,000.00	
0400-0 · Travel - Out-of-State	0.00	2,333.33	555.00	16,333.31	28,000.00	
0500-0 · Repairs & Maintenance	999.46	1,666.66	16,401.39	11,666.62	20,000.00	UV Lights
0600-1 · Rentals & Leases/Offsite Meetin	0.00	0.00	0.00	0.00	0.00	
0600-2 · NEW OFFICE SPACE	0.00	347.91	250.00	2,435.37	4,175.00	
0602-1 · Rent on Building	0.00		0.00	0.00	0.00	
0700-0 · Utilities & Communications						
0700-1 · Utilities - Telephone	217.48	535.00	2,197.42	3,745.00	6,420.00	
0700-3 · Utilities - Power	627.22	1,000.00	7,344.23	7,000.00	12,000.00	Usage
0700-4 · Utilities - Internet	399.00	400.00	2,793.00	2,800.00	4,800.00	
0700-5 · Utilities - Water/Sewer	45.43	333.33	1,290.37	2,333.31	4,000.00	
Total 0700-0 · Utilities & Communications	<u>1,289.13</u>	<u>2,268.33</u>	<u>13,625.02</u>	<u>15,878.31</u>	<u>27,220.00</u>	
0800-0 · Professional Services	12,394.66	15,833.33	99,189.37	110,833.31	190,000.00	
0800-1 · Membership Dues & Subscriptions	743.00	1,666.66	12,749.18	11,666.62	20,000.00	Sharefile
0801-0 · Board Attorney Fees						
0801-1 · Attorney General's Office	0.00	416.66	0.00	2,916.62	5,000.00	
0801-0 · Board Attorney Fees - Other	10,090.51	11,666.66	59,277.30	81,666.62	140,000.00	
Total 0801-0 · Board Attorney Fees	<u>10,090.51</u>	<u>12,083.32</u>	<u>59,277.30</u>	<u>84,583.24</u>	<u>145,000.00</u>	
0840-0 · CONSULTANTS	6,000.00	6,000.00	42,000.00	42,000.00	72,000.00	

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0899-1 · Evaluator Fees	0.00	1,000.00	6,300.00	7,000.00	12,000.00	
0899-2 · Hearing Officer Fees	0.00	166.66	0.00	1,166.62	2,000.00	
0899-6 · A.D.H.P. Materials & Supplies	0.00	250.00	0.00	1,750.00	3,000.00	
0900-0 · Office Expense	294.97	1,458.33	7,379.40	10,208.31	17,500.00	
0900-1 · Recycle / Paper Disposal	56.75	54.16	379.18	379.12	650.00	
0902-0 · NPDB HIPDB License Background	0.00	15.00	82.00	105.00	180.00	
0906-0 · Printing & Supplies	109.31	166.67	259.31	1,166.69	2,000.00	
0910-0 · Postage	0.00	416.67	2,000.00	2,916.69	5,000.00	
0924-0 · Insurance	0.00	0.00	11,429.00	0.00	11,000.00	
0944 · Computer Expenses						
0944-0 · Computer Updates	0.00	2,083.33	9,573.78	14,583.31	25,000.00	
0944-1 · Computer Support	5,114.50	6,250.00	39,156.99	43,750.00	75,000.00	
0944 · Computer Expenses - Other	0.00		0.00	0.00	0.00	
Total 0944 · Computer Expenses	5,114.50	8,333.33	48,730.77	58,333.31	100,000.00	
0951-0 · NSF	0.00	8.33	286.00	58.31	100.00	
0999-0 · MISC.	0.00	291.67	291.54	2,041.69	3,500.00	
1000-1 · Vehicle Repairs & Maint.	409.97	416.67	753.51	2,916.69	5,000.00	
1000-2 · Vehicle Fuel	523.85	375.00	2,646.15	2,625.00	4,500.00	
1400-0 · Equipment						
0600-3 · Equipment Rental/Lease	3,173.95	2,916.67	24,768.91	20,416.69	35,000.00	Copiers
1400-0 · Equipment - Other	0.00		0.00	0.00	0.00	
Total 1400-0 · Equipment	3,173.95	2,916.67	24,768.91	20,416.69	35,000.00	
6950 · Bank & CC Service Fees	-1,549.64	170.83	-437.44	1,195.81	2,050.00	
Total Expense	110,922.30	133,739.51	902,997.07	1,036,176.57	1,715,875.00	
Net Ordinary Income	-61,885.87	-44,166.61	574,232.97	518,500.38	0.00	
Other Income/Expense						
Other Income						
527-2 · ADPWC - Monitoring Fee	3,875.00	0.00	29,321.00	0.00	0.00	
Total Other Income	3,875.00	0.00	29,321.00	0.00	0.00	
Net Other Income	3,875.00	0.00	29,321.00	0.00	0.00	
Net Income	-58,010.87	-44,166.61	603,553.97	518,500.38	0.00	