

Mark R. McIlwain, DMD, MD  
*President*  
Kevin M. Sims, DMD, MS  
*Vice-President*  
Bruce E. Cunningham, DMD  
*Secretary/Treasurer*  
Marshall A. Williams, DDS  
Roberto V. Pischek, DMD  
Dr. Melodie Anderson Jones, DMD  
Sandra Kay Alexander, RDH



Bradley W. Edmonds, JD, MBA, MS  
*Executive Director*

Donna L. Dixon, DMD, MA, JD  
*Prosecuting Attorney*

## BOARD OF DENTAL EXAMINERS OF ALABAMA

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### MINUTES BOARD MEETING May 13, 2021

The Board of Dental Examiners of Alabama met Thursday, May 13, 2021 via video conference.

The President called the meeting to order at 6:00 P.M. with the following members in attendance: Dr. Mark R. McIlwain, President; Dr. Kevin M. Sims, Vice President; Dr. Bruce E. Cunningham, Secretary/Treasurer; Dr. Marshall A. Williams; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; and Ms. Sandra Kay Alexander, RDH. Also in attendance were Bradley W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Mr. Kevin Lane, Compliance Director; Gina Latham, RDH, ADHP Coordinator; Sonya Lankford, Business Manager; Linda Dlugosz, Licensing Clerk; Dr. Red Stevens, ADHP Educational Director; and Ragan Ingram, Legislative Contractor.

The President determined that a quorum was present; counsel orally confirmed.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from the April 1, April 9, and April 20, 2021 meetings. Dr. Sims moved to approve the minutes as written. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Cunningham presented the Financial Report for March, 2021. There were no objections; the report was accepted as presented.

Ragan Ingram presented the Legislative Report. He informed members of activities in Montgomery. At the conclusion of the report Mr. Ingram left the meeting.

At 6:06 P.M. Dr. Sims moved to enter Executive Session for the discussion of pending litigation and for the general reputation, character, and/or professional competence of individuals and return to public session at 6:45 P.M. Dr. Pischek seconded the motion and the President called for the vote: Dr. Williams, yea, Dr. Jones, yea, Dr. Sims, yea, Dr. Cunningham, yea, Dr. McIlwain, yea, Dr. Pischek, yea, Ms. Alexander, yea. The motion carried. At 6:42 P.M. the Board retired from Executive Session.

Dr. Sims presented ADHP Comprehensive Exam statistics. The President appointed a committee of Dr. Sims, Chair, and Ms. Alexander to research possible sites to hold the physical classes for the 2021-2022 program course. They will report their findings at the June 3 meeting.

Dr. Cunningham suggested adding a requirement for dentists to take 1 CE hour every 2 years on Ethics. Members discussed the possibilities, pros and cons. Brad Edmonds will conduct research to consider at a future meeting.

Dr. Cunningham moved to deny ADHP application for a dental assistant who has 2 previous ADHP failures. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Sims moved to deny an application for Instructor Certification for a particular dentist. Dr. Cunningham seconded the motion and it was approved by unanimous consent.

Dr. Jones volunteered to be the Board Representative at the August OHCA meeting in Montgomery.

Dr. Jones reported on her experience of being an observer and then becoming a grader at the SRTA manikin exam at the University of Tennessee in April. Dr. Gerry Walker and Dr. Hsu were also graders. Dr. Jones also attended the CODA Site Visit at Fortis Institute of Birmingham.

Ms Alexander reported on her participation in the virtual CODA Site Visit for the Initial Accreditation process of the Developing Dental Hygiene Program at Calhoun Community College in Hanceville. The two-year program will grant an Associate Degree in Dental Hygiene. The College already has a CODA approved Dental Assisting Program. They will start accepting applications in August for Fall Classes. Ms. Alexander will also be Exam Administrator for CITA at the ADHP clinical exam at UAB in June.

Dr. Williams moved to renew the contract with Dr. Red Stevens as Director of the ADHP for 2 years at the same rate as the current contract. Dr. Sims seconded the motion and it was approved by unanimous consent.

Dr. Jones moved to approve travel for members and the Executive Director to the AADB Conference, October 2021 in San Antonio, Texas. Dr. Sims seconded the motion and it was approved by unanimous consent.

Dr. Cunningham moved to approve travel for members to attend the ALDA Gulf Coast Dental Conference June 8-13. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. McIlwain asked for a \$250.00 bonus to be given to Gina Latham, Sonya Lankford, and Blake Strickland for going beyond the call of duty to help with the ADHP. Dr. Cunningham moved to approve the bonus. Dr. Williams seconded the motion and it was approved by unanimous consent.

Dr. Pischek recommended approval of Dental License by Regional Exam after successful completion of the jurisprudence exam for the following applicants. Dr. Sims moved to approve the applications. Dr. Williams seconded the motion and it was approved by unanimous consent.

- Iketria Byrd, DDS
- Elizabeth Lucas, DMD
- Sarah Pham, DDS
- Hunter Hawkins, DMD
- Nhu-An Nguyen, DMD
- Blake Tollison, DMD
- Matthew Kushner, DDS
- Haeri Park, DMD
- Ariana Zeb, DDS

Dr. Williams recommended approval of Dental License by Credentials after successful completion of the jurisprudence exam for the following applicants. Dr. Jones moved to approve the applications. Dr. Sims seconded the motion and it was approved by unanimous consent.

- Cory Borer, DDS
- Pedro Cuartas, DDS
- Reid Hill, DDS
- Jae Hwang, DDS

Ms. Alexander recommended approval of Dental Hygiene License by Regional Exam after successful completion of the jurisprudence exam for the following applicants. Dr. Williams moved to approve the applications. Dr. Sims seconded the motion and it was approved by unanimous consent.

- Marissa Bourne, RDH
- Mariana Nix, RDH
- Meera Patel, RDH
- Megan Terry, RDH
- Abigail Turner, RDH

Ms. Alexander recommended approval of Dental Hygiene License by Credentials after successful completion of the jurisprudence exam for Kammi Phillips, RDH. Dr. Williams moved to approve the application. Dr. Sims seconded the motion and it was approved by unanimous consent.

Ms. Alexander recommended approval of Infiltration/Anesthesia Permit for the following applicants. Dr. Cunningham moved to approve the applications. Dr. Jones seconded the motion and it was approved by unanimous consent.

- Mary Barnes, RDH
- Deana Ross, RDH
- Carol Ammons, RDH
- Mary Armstrong, RDH
- Jaiden Domer, RDH
- Michelle Hooper, RDH
- Brandi McGlon, RDH
- Meisha-Loy Morris, RDH
- Brooke Owen, RDH
- Erica Palmore, RDH
- Rachel Ray, RDH
- Regina Reed, RDH
- Shawndra Roberts, RDH
- Tracy Robinson, RDH
- Sabrina Saucier, RDH
- Kimberly Drawbaugh, RDH
- Malory Smith, RDH
- Mary-Michael Weaver, RDH
- Wendy Speegle, RDH
- Haley Shay, RDH

Ms. Latham presented the ADHP report. She invited members to assist with the State Board Comprehensive exam that will be given at the Hyatt Regency Hotel on May 21.

Mr. Edmonds presented the Wellness Report provided by Dr. Garver. The report detailed activity of participants in the Wellness Program.

At 7:34 P.M. the President announced a break. Dr. Red Stevens left the meeting. The meeting resumed at 7:39 P.M.

Dr. Sims moved that cases 2021-53 and 2021-8 have no evidence to sustain. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Sims moved that case 2021-34 has no evidence to sustain. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jones moved that cases 2021-31 and 2021-35 has no evidence to sustain. Dr. Sims seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case 2021-28 has no evidence to sustain. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that cases 2020-83 and 2021-36 have no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Sims moved that case 2021-7 has no evidence to sustain. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

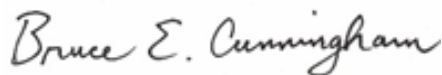
Dr. Sims moved to administratively close case 2021-2. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Sims moved to notice the Respondent of case 2021-10 for a hearing. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Mr. Edmonds presented the Executive Director Report.

At 8:09 P.M. Dr. Sims moved to adjourn the meeting. Dr. Cunningham seconded the motion and it was approved by unanimous consent.

Respectfully Submitted,



Dr. Bruce Cunningham, Secretary/Treasurer

Approved: \_\_\_\_\_

Submitted by: Linda Dlugosz

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
 March 2021

March 2021 for May 2021  
 Balance as of 03/31/2021  
 Checking: \$1,211,355.70  
 MM: \$391,567.84

	<u>Mar 21</u>	<u>Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	Variance
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
501 · Annual Dental Registration	275.00	0.00	673,620.00	708,675.00	708,675.00	
502 · Annual Hygiene Registration	130.00	0.00	270,730.00	284,375.00	284,375.00	
503 · Controlled Substance Fee	460.00	0.00	250,990.00	246,100.00	246,100.00	
504 · Annual Teaching Permits	0.00	0.00	5,600.00	7,000.00	7,000.00	
505 · ADHP Certification	2,700.00	5,000.00	11,475.00	5,000.00	15,000.00	
508 · ADHP	-75.00	45,000.00	-750.00	45,000.00	135,000.00	
509 · Dental Exam Fee	300.00	750.00	2,200.00	4,500.00	9,000.00	
510 · Original License Fee	125.00	322.92	1,025.00	1,937.52	3,875.00	
511 · Licenses Reprint Fee	0.00	41.66	400.00	249.96	500.00	
512 · Dental Hygiene Exam Fee	450.00	416.66	4,050.00	2,499.96	5,000.00	
515 · Penalty Fee	450.00	583.33	5,750.00	3,499.98	7,000.00	
516 · Privilege License Money	0.00	20,000.00	0.00	20,000.00	20,000.00	
517 · Interest Inc - checking	6.65	16.67	39.05	100.02	200.00	
518 · Parental Sedation Permit Fee	250.00	1,166.66	11,650.00	6,999.96	14,000.00	
519 · Anesthesia Permit	0.00	4,354.16	50,550.00	26,124.96	52,250.00	
520 · Refunds	0.00		297.99			
521 · Other Income	0.00	41.67	1,269.42	250.02	500.00	
525 · Dent Hyg Bd Appl	75.00	625.00	9,675.00	3,750.00	7,500.00	
526 · ADHP Materials	-327.85	21,666.67	-652.85	21,666.67	65,000.00	
527-1 · Administrative Costs	500.00	625.00	12,255.00	3,750.00	7,500.00	
527-3 · Administrative Fines	0.00	0.00	320.00	0.00	0.00	
527 · Disciplinary Fines (Prior)	960.00	0.00	24,520.00	0.00	0.00	
528 · Initial Anesthesia Evaluation	0.00	2,083.33	9,250.00	12,499.98	25,000.00	
529 · OCS Annual Reg. Fee	200.00	0.00	19,300.00	19,850.00	19,850.00	
530 · Licensure By Credentials	7,700.00	4,166.67	33,000.00	25,000.02	50,000.00	
531 · RETURNED CHECK CHARGES	0.00	41.67	225.00	250.02	500.00	
532 · OCS Initial App. Fee	0.00		100.00			
533 · Dental Lic. Bd Exam Application	1,125.00	1,666.66	8,250.00	9,999.96	20,000.00	
540 · Special Purpose Dental Lic Fee	0.00		0.00	0.00	0.00	
545 · Special Purpose Hygiene Lic Fee	0.00	0.00	0.00	0.00	0.00	

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617 - MDF Permits	0.00	541.67	4,000.00	3,250.02	6,500.00
620 - Hygiene Infiltration Permit	0.00	462.50	7,100.00	2,775.00	5,550.00
800 - 800-OVERPAYMENTS	0.00		0.00	0.00	0.00
<b>Total Income</b>	<u>15,303.80</u>	<u>109,572.90</u>	<u>1,416,238.61</u>	<u>1,465,104.05</u>	<u>1,715,875.00</u>
<b>Gross Profit</b>	15,303.80	109,572.90	1,416,238.61	1,465,104.05	1,715,875.00
<b>Expense</b>					
0100-0 - Personnel Costs	49,072.76	50,833.33	294,436.56	304,999.98	610,000.00
0114-0 - Board Member Compensation	5,500.00	8,333.33	24,175.00	49,999.98	100,000.00
0198-0 - Bonus	0.00	0.00	3,200.00	4,000.00	4,000.00
0201-0 - Payroll Expenses	4,184.88	5,083.33	25,720.10	30,499.98	61,000.00
0202-0 - Pension Plan	0.00	0.00	87,338.96	90,000.00	90,000.00
0203-0 - Medical Insurance	8,272.13	9,166.66	48,550.79	54,999.96	110,000.00
0204-0 - Workman Comp. Ins.	7,902.00	6,000.00	-3,546.00	6,000.00	6,000.00
0300-0 - Travel - In-State	218.55	2,083.33	2,934.19	12,499.98	25,000.00
0400-0 - Travel - Out-of-State	0.00	2,333.33	555.00	13,999.98	28,000.00
0500-0 - Repairs & Maintenance	1,902.96	1,666.66	15,447.91	9,999.96	20,000.00
0600-1 - Rentals & Leases/Offsite Meetin	0.00	0.00	0.00	0.00	0.00
0600-2 - NEW OFFICE SPACE	250.00	347.91	250.00	2,087.46	4,175.00
0602-1 - Rent on Building	0.00		0.00	0.00	0.00
<b>0700-0 - Utilities &amp; Communications</b>					
0700-1 - Utilities - Telephone	217.34	535.00	1,979.94	3,210.00	6,420.00
0700-3 - Utilities - Power	1,420.94	1,000.00	6,717.01	6,000.00	12,000.00
0700-4 - Utilities - Internet	399.00	400.00	2,394.00	2,400.00	4,800.00
0700-5 - Utilities - Water/Sewer	0.00	333.33	1,244.94	1,999.98	4,000.00
<b>Total 0700-0 - Utilities &amp; Communications</b>	<u>2,037.28</u>	<u>2,268.33</u>	<u>12,335.89</u>	<u>13,609.98</u>	<u>27,220.00</u>
0800-0 - Professional Services	14,694.66	15,833.33	86,794.71	94,999.98	190,000.00
0800-1 - Membership Dues & Subscriptions	5,245.18	1,666.66	12,006.18	9,999.96	20,000.00
<b>0801-0 - Board Attorney Fees</b>					
0801-1 - Attorney General's Office	0.00	416.66	0.00	2,499.96	5,000.00
0801-0 - Board Attorney Fees - Other	31,940.67	11,666.66	49,186.79	69,999.96	140,000.00
<b>Total 0801-0 - Board Attorney Fees</b>	<u>31,940.67</u>	<u>12,083.32</u>	<u>49,186.79</u>	<u>72,499.92</u>	<u>145,000.00</u>
0840-0 - CONSULTANTS	6,000.00	6,000.00	36,000.00	36,000.00	72,000.00

Variance

UV Lights

Power Usage

Citrix

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	<u>Mar 21</u>	<u>Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	Variance
0899-1 · Evaluator Fees	900.00	1,000.00	6,300.00	6,000.00	12,000.00	Site Visits Increase
0899-2 · Hearing Officer Fees	0.00	166.66	0.00	999.96	2,000.00	
0899-6 · A.D.H.P. Materials & Supplies	0.00	250.00	0.00	1,500.00	3,000.00	
0900-0 · Office Expense	2,017.81	1,458.33	7,038.45	8,749.98	17,500.00	
0900-1 · Recycle / Paper Disposal	56.75	54.16	322.43	324.96	650.00	
0902-0 · NPDB HIPDB License Background	40.00	15.00	82.00	90.00	180.00	
0906-0 · Printing & Supplies	0.00	166.67	150.00	1,000.02	2,000.00	
0910-0 · Postage	0.00	416.67	2,000.00	2,500.02	5,000.00	
0924-0 · Insurance	0.00	0.00	11,429.00	0.00	11,000.00	
<b>0944 · Computer Expenses</b>						
0944-0 · Computer Updates	0.00	2,083.33	9,573.78	12,499.98	25,000.00	
0944-1 · Computer Support	6,613.71	6,250.00	34,042.49	37,500.00	75,000.00	
0944 · Computer Expenses - Other	0.00		0.00	0.00	0.00	
<b>Total 0944 · Computer Expenses</b>	<b>6,613.71</b>	<b>8,333.33</b>	<b>43,616.27</b>	<b>49,999.98</b>	<b>100,000.00</b>	
0951-0 · NSF	0.00	8.33	286.00	49.98	100.00	
0999-0 · MISC.	0.00	291.67	291.54	1,750.02	3,500.00	
1000-1 · Vehicle Repairs & Maint.	113.92	416.67	343.54	2,500.02	5,000.00	
1000-2 · Vehicle Fuel	428.05	375.00	2,122.30	2,250.00	4,500.00	
<b>1400-0 · Equipment</b>						
0600-3 · Equipment Rental/Lease	4,124.44	2,916.67	21,594.96	17,500.02	35,000.00	Copier
1400-0 · Equipment - Other	0.00		0.00	0.00	0.00	
<b>Total 1400-0 · Equipment</b>	<b>4,124.44</b>	<b>2,916.67</b>	<b>21,594.96</b>	<b>17,500.02</b>	<b>35,000.00</b>	
6950 · Bank & CC Service Fees	221.01	170.83	1,112.20	1,024.98	2,050.00	Bank Fees
<b>Total Expense</b>	<b>151,736.76</b>	<b>139,739.51</b>	<b>792,074.77</b>	<b>902,437.06</b>	<b>1,715,875.00</b>	
<b>Net Ordinary Income</b>	<b>-136,432.96</b>	<b>-30,166.61</b>	<b>624,163.84</b>	<b>562,666.99</b>	<b>0.00</b>	
<b>Other Income/Expense</b>						
<b>Other Income</b>						
527-2 · ADPWC - Monitoring Fee	775.00	0.00	18,664.68	0.00	0.00	
<b>Total Other Income</b>	<b>775.00</b>	<b>0.00</b>	<b>18,664.68</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Other Income</b>	<b>775.00</b>	<b>0.00</b>	<b>18,664.68</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Income</b>	<b>-135,657.96</b>	<b>-30,166.61</b>	<b>642,828.52</b>	<b>562,666.99</b>	<b>0.00</b>	