

Mark R. McIlwain, DMD, MD  
*President*  
Kevin M. Sims, DMD, MS  
*Vice-President*  
Bruce E. Cunningham, DMD  
*Secretary/Treasurer*  
Marshall A. Williams, DDS  
Roberto V. Pischek, DMD  
Dr. Melodie Anderson Jones, DMD  
Sandra Kay Alexander, RDH



Bradley W. Edmonds, JD, MBA, MS  
*Executive Director*

Donna L. Dixon, DMD, MA, JD  
*Prosecuting Attorney*

## BOARD OF DENTAL EXAMINERS OF ALABAMA

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### MINUTES BOARD MEETING September 2, 2021

The Board of Dental Examiners of Alabama met Thursday, September 2, 2021 via video conference.

The President called the meeting to order at 6:00 P.M. with the following members in attendance: Dr. Mark R. McIlwain, President; Dr. Kevin M. Sims, Vice President; Dr. Bruce E. Cunningham, Secretary/Treasurer; Dr. Marshall A. Williams; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; and Ms. Sandra Kay Alexander, RDH. Also in attendance were Bradley W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Blake Strickland, Investigator; Gina Latham, RDH, ADHP Coordinator; Sonya Lankford, Business Manager; Ragan Ingram, Legislative Consultant; and Linda Dlugosz, Licensing Clerk.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President invited Ragan Ingram to present the Legislative Report. Mr. Ingram updated members on activities and plans in Montgomery legislature. At the conclusion of the report Mr. Ingram left the meeting.

The President asked for review of the minutes from the August 12, 2021 meeting. Dr. Jones moved to approve the minutes as written. Ms. Alexander seconded the motion and it was approved by unanimous consent.

Dr. Cunningham presented the Financial Report for July, 2021. The report was accepted as presented.

Ms. Alexander moved to approve Calhoun Community College's Dental Assisting program. Dr. Jones seconded the motion and it was approved by unanimous consent. Candidates for the ADHP may use their time in that course towards their required 24 months of dental assisting.

Dr. McIlwain appointed Dr. Cunningham, Chair, Ms. Alexander, and Dr. Jones as the *ADHP Director Selection Committee*. Members discussed procedure for determining which applications will be brought for interviews. Ms. Alexander moved that the committee will bring a recommendation to the Board. Dr. Pischek seconded the motion and it was approved by unanimous consent. Mr. Edmonds will coordinate the process.

Members reviewed the October, 2021 meeting date and tentatively agreed to meet Thursday, Sept. 30, 2021 and Friday Oct. 1, 2021. They also reviewed proposed meeting dates for 2022. Dr. Jones moved to accept the calendar dates as discussed. Dr. Williams seconded the motion and it was approved by unanimous consent. These proposed dates will be posted on the Board's website and on the Alabama Secretary of State website in compliance with the Alabama Open Meetings Act.

Members discussed the use of *comp time* which is time accrued by staff beyond the 40-hour work week. Mr. Edmonds will bring a written policy to the October meeting for members to review.

After discussion on not placing unneeded burdens on licensees, Dr. Sims moved to use prosecutorial discretion to allow CPR/BLS to be taken online through Sept. 30, 2022. Dr. Williams seconded the motion and it was approved by unanimous consent.

Dr. Cunningham moved to approve Dr. Sims' travel and attendance of the AGD meeting in Sandestin, Florida September 10-11. Dr. McIlwain seconded the motion and it was approved by unanimous consent.

The National Commission on Recognition of Dental Specialties and Certifying Boards has approved 2 new specialties: Oral Medicine and Oral Facial Pain. These will be added to the drop-down field in the Board's database to enable a dentist to declare a specialty on the renewal portal.

Dr. Pischek recommended the following applicants for Dental License by Regional Exam. Dr. Sims moved to approve licensure based on successful completion of the jurisprudence exam. Dr. Jones seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Andrew Bertot, DMD
- Amber Gelinias, DMD
- Hannah Hearir, DDS
- Mackenzie Martin, DDS
- Indi Shelton, DDS
- Benjamin Thomas, DMD

Dr. Williams recommended the following applicants for Dental License by Credentials. Dr. Jones moved to approve licensure based on successful completion of the jurisprudence exam. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Gary Cramer, III, DMD
- Jay Khorsandi, DDS

Ms. Alexander recommended Kalyn Blalock, RDH for Dental Hygiene Licensure by Regional Exam; Deborah Boaz, RDH, and Bridget Parker, RDH for Dental Licensure by Credentials. Dr. Williams moved to approve licensure based on successful completion of the jurisprudence exam. Dr. Sims seconded the motion and it was approved by unanimous consent.

Ms. Alexander recommended the following applicants for Dental Hygiene License by Alabama Board Exam Administered by CITA. Dr. Jones moved to approve licensure. Dr. Sims seconded the motion and it was approved by unanimous consent.

- Tiffany Abston, RDH
- Sarah Bailey, RDH
- Abby Blakey, RDH
- Maria Bueno, RDH
- Larrin Durrett, RDH
- Kadijah Glover, RDH
- Emily Jones, RDH
- Sydney McQueen, RDH
- Elena Pedraza, RDH
- Katherine Whiddon, RDH
- Kendall White, RDH
- Savannah Young, RDH

Ms. Latham presented the ADHP Report. UAB asked whether the Board intends to present an in-person Instructor Certification course at Alumni weekend Feb. 3-6, 2022. Dr. Cunningham moved to approve giving the course in person. Dr. Sims seconded the motion and it was approved by unanimous consent. This concluded the report.

Ms. Alexander discussed ADHP practice requirements. Dr. Sims will bring a statement to the next meeting to place on the Instructor Certification application.

Mr. Strickland presented the Inspection Report. The annual inspections are beginning during the last week of September. Currently, there are approximately 50 clinics statewide that will be inspected. Board members were invited to accompany Mr. Strickland. This concluded the report.

Mr. Edmonds presented the Wellness Report provided by Dr. Garver. The report updated members on activity of participants.

Dr. Sims moved that case 2021-63 has no evidence to sustain. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Cunningham moved that case 2021-65 has no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case 2021-86 has no evidence to sustain. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

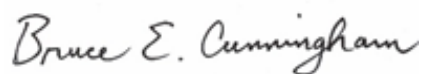
Dr. Pischek moved to notice the Respondent of case 2021-4 for a hearing. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

At 7:38 P.M. Dr. Williams moved to enter Executive Session for the discussion of the general reputation, character, and/or professional competence of licensees and for the discussion of pending litigation and to return to public session at 8:00 p.m. Dr. Sims seconded the motion and the President called for the vote: Dr. Cunningham, yea, Dr. Sims, yea, Dr. Jones, yea, Dr. Williams, yea, Dr. Pischek, yea, Dr. McIlwain, yea, Ms. Alexander, yea. The motion carried. The Board retired from Executive Session at 7:55 P.M.

Dr. Jones moved to approve the reinstatement of the Controlled Substances permit of a licensee who had been the respondent in an earlier enforcement action. Dr. Sims seconded the motion and it was approved by unanimous consent, with the hygiene member abstaining from the vote.

At 7:56 P.M., Dr. Williams moved to adjourn, Dr. Jones seconded, and the motion passed by unanimous consent.

Respectfully Submitted,



Dr. Bruce Cunningham, Secretary/Treasurer

Approved: October 1, 2021

Submitted by: Linda Dlugosz

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
July 2021

July 2021 for Sept 2021  
Balance as of 07/31/21  
Checking: \$1,170,127.41  
MM: \$391,594.01

	<u>Jul 21</u>	<u>Budget</u>	<u>Oct '20 - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>VARIANCE</u>
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
501 · Annual Dental Registration	0.00	0.00	719,698.00	708,675.00	708,675.00	
502 · Annual Hygiene Registration	260.00	0.00	273,772.00	284,375.00	284,375.00	
503 · Controlled Substance Fee	2,750.00	0.00	260,585.00	246,100.00	246,100.00	
504 · Annual Teaching Permits	600.00	0.00	6,900.00	7,000.00	7,000.00	
505 · ADHP Certification	225.00	0.00	18,225.00	15,000.00	15,000.00	
508 · ADHP	121,875.00	0.00	204,950.00	135,000.00	135,000.00	
509 · Dental Exam Fee	1,100.00	750.00	10,100.00	7,500.00	9,000.00	
510 · Original License Fee	525.00	322.92	3,900.00	3,229.20	3,875.00	
511 · Licenses Reprint Fee	0.00	41.66	625.00	416.60	500.00	
512 · Dental Hygiene Exam Fee	2,250.00	416.66	17,250.00	4,166.60	5,000.00	
515 · Penalty Fee	400.00	583.33	7,100.00	5,833.30	7,000.00	
516 · Privilege License Money	0.00	0.00	0.00	20,000.00	20,000.00	
517 · Interest Inc - checking	6.65	16.67	65.22	166.70	200.00	
518 · Parental Sedation Permit Fee	0.00	1,166.66	2,200.00	11,666.60	14,000.00	
519 · Anesthesia Permit	0.00	4,354.16	59,500.00	43,541.60	52,250.00	
520 · Refunds	0.00		297.99			
521 · Other Income	0.00	41.67	1,269.42	416.70	500.00	
525 · Dent Hyg Bd Appl	11,100.00	625.00	20,775.00	6,250.00	7,500.00	
526 · ADHP Materials	52,861.10	0.00	88,758.25	65,000.00	65,000.00	
527-1 · Administrative Costs	1,750.00	625.00	15,000.00	6,250.00	7,500.00	
527-3 · Administrative Fines	320.00	0.00	800.00	0.00	0.00	
527 · Disciplinary Fines (Prior)	1,825.00	0.00	34,350.00	0.00	0.00	
528 · Initial Anesthesia Evaluation	8,400.00	2,083.33	20,450.00	20,833.30	25,000.00	
529 · OCS Annual Reg. Fee	200.00	0.00	19,700.00	19,850.00	19,850.00	
530 · Licensure By Credentials	14,300.00	4,166.67	81,400.00	41,666.70	50,000.00	
531 · RETURNED CHECK CHARGES	30.00	41.67	345.00	416.70	500.00	
532 · OCS Initial App. Fee	0.00		100.00			
533 · Dental Lic. Bd Exam Application	4,125.00	1,666.66	37,875.00	16,666.60	20,000.00	
540 · Special Purpose Dental Lic Fee	0.00		0.00	0.00	0.00	
545 · Special Purpose Hygiene Lic Fee	0.00	0.00	0.00	0.00	0.00	

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617 · MDF Permits	0.00	541.67	4,000.00	5,416.70	6,500.00	
620 · Hygiene Infiltration Permit	350.00	462.50	9,604.00	4,625.00	5,550.00	
800 · 800-OVERPAYMENTS	0.00		0.00	0.00	0.00	
<b>Total Income</b>	<u>225,252.75</u>	<u>17,906.23</u>	<u>1,919,594.88</u>	<u>1,680,062.30</u>	<u>1,715,875.00</u>	
<b>Gross Profit</b>	225,252.75	17,906.23	1,919,594.88	1,680,062.30	1,715,875.00	
<b>Expense</b>						
0100-0 · Personnel Costs	49,072.76	50,833.33	490,327.60	508,333.30	610,000.00	
0114-0 · Board Member Compensation	12,900.00	8,333.33	56,375.00	83,333.30	100,000.00	
0198-0 · Bonus	0.00	0.00	3,200.00	4,000.00	4,000.00	
0201-0 · Payroll Expenses	4,740.88	5,083.33	43,988.78	50,833.30	61,000.00	
0202-0 · Pension Plan	0.00	0.00	87,338.96	90,000.00	90,000.00	
0203-0 · Medical Insurance	8,876.72	9,166.66	82,243.90	91,666.60	110,000.00	
0204-0 · Workman Comp. Ins.	0.00	0.00	-1,855.00	6,000.00	6,000.00	
0300-0 · Travel - In-State	4,345.36	2,083.33	7,780.41	20,833.30	25,000.00	
0400-0 · Travel - Out-of-State	0.00	2,333.33	555.00	23,333.30	28,000.00	
0500-0 · Repairs & Maintenance	2,909.01	1,666.66	30,347.42	16,666.60	20,000.00	Raccoon
0600-1 · Rentals & Leases/Offsite Meetin	678.90	0.00	7,754.78	0.00	0.00	
0600-2 · NEW OFFICE SPACE	0.00	347.91	750.00	3,479.10	4,175.00	
0602-1 · Rent on Building	0.00		0.00	0.00	0.00	
<b>0700-0 · Utilities &amp; Communications</b>						
0700-1 · Utilities - Telephone	233.94	535.00	4,635.34	5,350.00	6,420.00	
0700-3 · Utilities - Power	758.54	1,000.00	9,104.83	10,000.00	12,000.00	
0700-4 · Utilities - Internet	399.00	400.00	3,990.00	4,000.00	4,800.00	
0700-5 · Utilities - Water/Sewer	86.75	333.33	1,479.85	3,333.30	4,000.00	
<b>Total 0700-0 · Utilities &amp; Communications</b>	<u>1,478.23</u>	<u>2,268.33</u>	<u>19,210.02</u>	<u>22,683.30</u>	<u>27,220.00</u>	
0800-0 · Professional Services	20,375.08	15,833.33	141,378.44	158,333.30	190,000.00	
0800-1 · Membership Dues & Subscriptions	4,850.50	1,666.66	23,545.18	16,666.60	20,000.00	AADB
<b>0801-0 · Board Attorney Fees</b>						
0801-1 · Attorney General's Office	0.00	416.66	0.00	4,166.60	5,000.00	
0801-0 · Board Attorney Fees - Other	6,011.46	11,666.66	87,274.33	116,666.60	140,000.00	
<b>Total 0801-0 · Board Attorney Fees</b>	<u>6,011.46</u>	<u>12,083.32</u>	<u>87,274.33</u>	<u>120,833.20</u>	<u>145,000.00</u>	
0840-0 · CONSULTANTS	6,000.00	6,000.00	60,000.00	60,000.00	72,000.00	

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0899-1 · Evaluator Fees	300.00	1,000.00	8,100.00	10,000.00	12,000.00	
0899-2 · Hearing Officer Fees	0.00	166.66	672.00	1,666.60	2,000.00	
0899-6 · A.D.H.P. Materials & Supplies	0.00	250.00	0.00	2,500.00	3,000.00	
0900-0 · Office Expense	1,090.69	1,458.33	12,611.54	14,583.30	17,500.00	
0900-1 · Recycle / Paper Disposal	60.71	54.16	506.92	541.60	650.00	
0902-0 · NPDB HIPDB License Background	24.00	15.00	148.00	150.00	180.00	
0906-0 · Printing & Supplies	0.00	166.67	259.31	1,666.70	2,000.00	
0910-0 · Postage	1,000.00	416.67	3,000.00	4,166.70	5,000.00	
0924-0 · Insurance	0.00	0.00	11,429.00	0.00	11,000.00	
0944 · Computer Expenses						
0944-0 · Computer Updates	0.00	2,083.33	10,063.78	20,833.30	25,000.00	
0944-1 · Computer Support	7,012.10	6,250.00	65,609.30	62,500.00	75,000.00	
0944 · Computer Expenses - Other	0.00		0.00	0.00	0.00	
<b>Total 0944 · Computer Expenses</b>	<b>7,012.10</b>	<b>8,333.33</b>	<b>75,673.08</b>	<b>83,333.30</b>	<b>100,000.00</b>	
0951-0 · NSF	1,009.00	8.33	1,354.00	83.30	100.00	
0999-0 · MISC.	6,241.54	291.67	6,533.08	2,916.70	3,500.00	
1000-1 · Vehicle Repairs & Maint.	0.00	416.67	867.43	4,166.70	5,000.00	
1000-2 · Vehicle Fuel	724.10	375.00	4,416.40	3,750.00	4,500.00	
1400-0 · Equipment						
0600-3 · Equipment Rental/Lease	2,673.32	2,916.67	24,311.32	29,166.70	35,000.00	
1400-0 · Equipment - Other	0.00		0.00	0.00	0.00	
<b>Total 1400-0 · Equipment</b>	<b>2,673.32</b>	<b>2,916.67</b>	<b>24,311.32</b>	<b>29,166.70</b>	<b>35,000.00</b>	
6950 · Bank & CC Service Fees	235.42	170.83	-933.17	1,708.30	2,050.00	
<b>Total Expense</b>	<b>142,609.78</b>	<b>133,739.51</b>	<b>1,289,163.73</b>	<b>1,437,395.10</b>	<b>1,715,875.00</b>	
<b>Net Ordinary Income</b>	<b>82,642.97</b>	<b>-115,833.28</b>	<b>630,431.15</b>	<b>242,667.20</b>	<b>0.00</b>	
<b>Other Income/Expense</b>						
<b>Other Income</b>						
524 · NSF Checks	0.00		-400.00			
527-2 · ADPWC - Monitoring Fee	2,196.00	0.00	32,938.00	0.00	0.00	
<b>Total Other Income</b>	<b>2,196.00</b>	<b>0.00</b>	<b>32,538.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Other Income</b>	<b>2,196.00</b>	<b>0.00</b>	<b>32,538.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Income</b>	<b>84,838.97</b>	<b>-115,833.28</b>	<b>662,969.15</b>	<b>242,667.20</b>	<b>0.00</b>	