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President
Bruce E. Cunningham, DMD
Vice-President
Marshall A. Williams DDS
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Roberto V. Pischek, DMD
Melodie A. Jones, DMD
Ray H. McLaughlin, DMD
Sandra Kay Alexander, RDH

Bradley W. Edmonds, JD, MBA, MS
Executive Director

Donna L. Dixon, DMD, MA, JD
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BOARD OF DENTAL EXAMINERS OF ALABAMA

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MINUTES BOARD MEETING January 13, 2022

The Board of Dental Examiners of Alabama met Thursday, January 13, 2022 at the Board office to conduct business.

The President called the meeting to order at 6:02 P.M. with the following members in attendance: Dr. Kevin M. Sims, President; Dr. Bruce E. Cunningham, Vice President; Dr. Marshall A. Williams, Secretary/Treasurer; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; Dr. Ray McLaughlin; and Ms. Sandra Kay Alexander, RDH. Also in attendance were Bradley W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Blake Strickland, Investigator; Gina Latham, RDH, ADHP Coordinator; Sonya Lankford, Business Manager; and Linda Dlugosz, Licensing Clerk.

The President determined that a quorum was present; Counsel confirmed.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from the December 2, 2021 meeting. Dr. Williams moved to approve the minutes as presented. Dr. Cunningham seconded the motion and it was approved by unanimous consent.

Dr. Williams presented the Financial Report for November, 2021. The report was accepted as presented.

The President recognized Dr. Gerry Walker, former Board member, as a guest.

Dr. Jones moved that case 2021-90 has no evidence to sustain. Dr. Pischek seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case 2021-97 has no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Pischek moved that case 2021-94 has no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Pischek moved that the following cases have no evidence to sustain: 2021-81, 2021-99, 2021-100. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case 2021-96 has no evidence to sustain. Dr. Pischek seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jones moved that case 2021-93 has no evidence to sustain. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case 2021-88 has no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved to notice the Respondent of case 2021-91 for a hearing. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Ms. Alexander recommended that the Board interview an applicant for Dental Hygiene License by Regional Exam. Dr. Pischek moved to invite the applicant to interview. Dr. Jones seconded the motion and it was approved by unanimous consent.

Ms. Alexander presented a report on the CDCA/WREB Annual Report which meeting she had attended. CDCA/WREB will allow CITA to merge with them. Technically, CITA will become a subsidiary of CDCA-WREB starting August, 2022. Their new trade name will be CDCA-WREB-CITA. Dr. Jones moved for the Board to join the new organization as a member state. Ms. Alexander seconded the motion and it was approved by unanimous consent.

Dr. Jones reported on the virtual Opioid Response Network pilot meeting (ORN). At the planning meeting, attendees discussed overcoming barriers to prescribing medications for treating patients with opioid use disorders.

Dr. Jones has been appointed as dental representative to the Alabama Department of Public Health (ADPH). Members congratulated her on the appointment.

Dr. Williams moved to appoint Dr. Jones as Board representative to ADEX. Dr. Pischek seconded the motion and it was approved by unanimous consent. Dr. Jones will replace Dr. Sims who, will be retiring from the position this October.

Dr. Cunningham moved to allow CE credit for licensees who attended the November 2021 meeting of the Oral Health Coalition of Alabama. Dr. Williams seconded the motion and it was approved by unanimous consent.

Mr. Edmonds recommended fee increases for the 2022-2023 ADHP. His recommendations would raise the total application fee from \$1,400.00 to \$1575.00. Dr. Cunningham moved to accept the recommendations. Ms. Alexander seconded the motion and it was approved by unanimous consent.

Ms. Alexander moved to hold all 2022-2023 ADHP classes in person if at all possible. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Jones moved to dismiss an ADHP student from the program who missed the weekend classes without a medical excuse. Dr. Williams seconded the motion and it was approved by unanimous consent.

Mr. Edmonds distributed handouts showing building improvement options. After much discussion, Dr. Sims moved to go forward with installing an elevator and utilizing the upstairs common room as a board meeting room. Dr. Jones seconded the motion and the President called for the vote: Dr. Cunningham, yea, Dr. Williams, yea, Dr. Jones, yea, Dr. Sims, yea, Ms. Alexander, yea, Dr. Pischek, nay, Dr. Ray McLaughlin, nay. The motion carried.

At 7:33 P.M., Dr. Sims announced a break; the meeting resumed at 7:47 P.M.

Members reviewed and complimented the ADHP Report provided by Gina Latham.

Dr. McLaughlin moved to approve relieving a licensee from the requirement of being monitored. Dr. Cunningham seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

Dr. Jones moved to adopt a change to the board opinion on *Injectables and Topicals* as presented by Mr. Edmonds. Dr. Williams seconded the motion and it was approved by unanimous consent. The edited opinion will be posted on *Frequently Asked Questions* located on the board's home webpage.

Dr. Cunningham moved to approve attendance and travel to the AADB meeting for members and the Executive Director scheduled for April 8-10, 2022. Dr. Williams seconded the motion and it was approved by unanimous consent.

Dr. Cunningham moved to raise Wellness monitoring fee from \$775.00 to \$1,000.00. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Pischek moved to allow a licensee to surrender their dental license because of serious health issues in exchange for waiving the financial terms of a previous consent order. Dr. Williams seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

After confirmation from Mr. Edmonds that the Dental Practice Act is in accordance with this decision, Dr. Cunningham moved to not require board members' signatures to be on license and permit renewal certificates. Ms. Alexander seconded the motion and it was approved by unanimous consent.

Mr. Edmonds will email individual members his recommendation for increases of license and permit fees.

Ms. Alexander moved to discontinue placing Hygiene Infiltration permit applications on the agenda and instead, depend on staff vetting the applications as is done for all other permits. Dr. McLaughlin seconded the vote and it was approved by unanimous consent.

Dr. Jones recommended approval of the following applications for Dental License by Regional Exam based on successful completion of the jurisprudence exam. Dr. Williams moved to approve the applications; Dr. Pischek seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Kaylie Catlin, DDS
- Zachary Greene, DMD
- Connor Kelley, DMD
- Danielle Outlaw-Peterson, DDS
- James Poore, DMD

Dr. Pischek recommended approval of Dental License by Credentials based on successful completion of the jurisprudence exam for the following applicants. Dr. Cunningham moved to approve the applications; Dr. Williams seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

- Jordan Rains, DDS
- Riley Rains, DDS

Ms. Alexander recommended approval of Dental Hygiene License by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Cunningham moved to approve the applications; Dr. Jones seconded the motion and it was approved by unanimous consent.

- Kyndal Riddick, RDH
- Chelsea Smith, RDH

Ms. Alexander recommended approval of Dental Hygiene License by Credentials based on successful completion of the jurisprudence exam for the following applicants. Dr. Williams moved to approve the applications; Dr. Jones seconded the motion, and it was approved by unanimous consent.

- Emily Seibring, RDH
- Gabrielle Short, RDH

Mr. Edmonds presented the Executive Director Report.

He announced that ADHP applicants will be required to obtain a background report using B&B Reporting, Inc. The applicant initiates and pays for the report. This report is already being required for applicants for all licenses.

Mr. Edmonds read the Wellness Report provided by Dr. Garver.

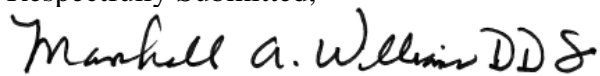
Mr. Strickland presented the Inspection Report.

He reminded the board of the upcoming RAM event in Gadsden, AL scheduled for April 22-24, 2022. Mr. Strickland will work with board members who would like to assist him in the inspection of the event's equipment scheduled for Friday, April 22.

Dr. Pischek asked for an opinion on animals in the dental office. He was reminded that the Board did give an opinion in 2020 and it is posted on *Frequently Asked Questions* located on the Board's home page. An email will be sent to all active, licensed dentists to clarify the opinion.

At 8:15 P.M., Dr. Pischek moved to adjourn the meeting. Dr. Jones seconded the motion and it was approved by unanimous consent.

Respectfully Submitted,



Dr. Marshall A. Williams, Secretary/Treasurer

Approved: March 3, 2022

Submitted by: Linda Dlugosz

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
November 2021

Nov 2021 for January 2022
Bk Bal as of 11/30/2021
Checking: \$1,858,629.62
MM: \$391,620.19

	<u>Nov 21</u>	<u>Budget</u>	<u>Oct - Nov 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
501 · Annual Dental Registration	41,525.00	238,333.33	605,050.00	476,666.66	715,000.00
502 · Annual Hygiene Registration	18,330.00	98,930.00	243,945.00	197,860.00	296,790.00
503 · Controlled Substance Fee	14,290.00	82,033.33	208,835.00	164,066.66	246,100.00
504 · Annual Teaching Permits	0.00	2,333.33	4,800.00	4,666.66	7,000.00
505 · ADHP Certification	-300.00	5,000.00	-300.00	10,000.00	15,000.00
508 · ADHP	0.00	0.00	0.00	0.00	170,625.00
509 · Dental Exam Fee	300.00	750.00	500.00	1,500.00	9,000.00
510 · Original License Fee	150.00	322.92	325.00	645.84	3,875.00
511 · Licenses Reprint Fee	75.00	41.67	175.00	83.34	500.00
512 · Dental Hygiene Exam Fee	675.00	416.67	1,800.00	833.30	5,000.00
515 · Penalty Fee	300.00	583.33	1,100.00	1,166.70	7,000.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	6.44	16.67	13.09	33.30	200.00
518 · Parental Sedation Permit Fee	500.00	4,666.67	10,500.00	9,333.34	14,000.00
519 · Anesthesia Permit	3,750.00	17,416.67	45,500.00	34,833.34	52,250.00
521 · Other Income	0.00	41.67	0.00	83.30	500.00
525 · Dent Hyg Bd Appl	75.00	0.00	150.00	0.00	7,500.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	74,375.00
527-1 · Administrative Costs	1,500.00	625.00	1,600.00	1,250.00	7,500.00
527-3 · Administrative Fines	80.00	0.00	80.00	0.00	0.00
527 · Disciplinary Fines (Prior)	750.00	0.00	1,430.00	0.00	0.00
528 · Initial Anesthesia Evaluation	1,200.00	2,083.33	2,400.00	4,166.70	25,000.00
529 · OCS Annual Reg. Fee	1,400.00	6,483.33	16,050.00	12,966.67	19,450.00
530 · Licensure By Credentials	3,300.00	4,166.67	8,800.00	8,333.30	50,000.00
531 · RETURNED CHECK CHARGES	0.00	41.67	0.00	83.30	500.00
532 · OCS Initial App. Fee	0.00		100.00		
533 · Dental Lic. Bd Exam Application	1,125.00	1,666.67	1,875.00	3,333.30	20,000.00
545 · Special Purpose Hygiene Lic Fee	0.00	0.00	0.00	0.00	0.00
617 · MDF Permits	0.00	2,166.67	2,500.00	4,333.33	6,500.00
620 · Hygiene Infiltration Permit	550.00	2,591.67	6,725.00	5,183.34	7,775.00

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	<u>Nov 21</u>	<u>Budget</u>	<u>Oct - Nov 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	
Total Income	89,581.44	470,711.27	1,163,953.09	941,422.38	1,781,440.00	
Gross Profit	89,581.44	470,711.27	1,163,953.09	941,422.38	1,781,440.00	
Expense						
0100-0 · Personnel Costs	51,433.82	51,083.33	102,867.64	102,166.70	613,000.00	Salaries
0114-0 · Board Member Compensation	12,950.00	8,333.33	22,696.91	16,666.70	100,000.00	Payroll
0198-0 · Bonus	3,400.00	0.00	3,400.00	0.00	4,000.00	
0201-0 · Payroll Expenses	5,190.98	5,250.00	9,657.86	10,500.00	63,000.00	
0202-0 · Pension Plan	0.00	0.00	0.00	0.00	93,000.00	
0203-0 · Medical Insurance	8,876.72	9,166.67	17,753.44	18,333.30	110,000.00	
0204-0 · Workman Comp. Ins.	0.00	0.00	0.00	0.00	10,000.00	
0300-0 · Travel - In-State	1,422.57	2,083.33	2,954.74	4,166.70	25,000.00	
0400-0 · Travel - Out-of-State	915.98	2,333.33	915.98	4,666.70	28,000.00	
0500-0 · Repairs & Maintenance	1,553.21	1,666.67	2,502.21	3,333.30	20,000.00	
0600-1 · Rentals & Leases/Offsite Meetin	2,662.65	666.67	4,584.15	1,333.30	8,000.00	ADHP
0600-2 · NEW OFFICE SPACE	0.00	347.92	2,545.50	695.80	4,175.00	Fire pmt
0700-0 · Utilities & Communications						
0700-1 · Utilities - Telephone	972.22	535.00	1,567.48	1,070.00	6,420.00	
0700-3 · Utilities - Power	813.25	1,000.00	1,381.36	2,000.00	12,000.00	
0700-4 · Utilities - Internet	399.00	400.00	798.00	800.00	4,800.00	
0700-5 · Utilities - Water/Sewer	87.48	333.33	190.21	666.70	4,000.00	
Total 0700-0 · Utilities & Communications	2,271.95	2,268.33	3,937.05	4,536.70	27,220.00	
0800-0 · Professional Services	16,520.33	16,791.67	25,583.75	33,583.30	201,500.00	
0800-1 · Membership Dues & Subscriptions	66.00	2,500.00	1,527.00	5,000.00	30,000.00	
0801-0 · Board Attorney Fees						
0801-1 · Attorney General's Office	150.00	416.67	150.00	833.30	5,000.00	
0801-0 · Board Attorney Fees - Other	1,643.74	12,083.33	4,631.47	24,166.70	145,000.00	
Total 0801-0 · Board Attorney Fees	1,793.74	12,500.00	4,781.47	25,000.00	150,000.00	
0840-0 · CONSULTANTS	6,000.00	6,000.00	12,000.00	12,000.00	72,000.00	
0899-1 · Evaluator Fees	300.00	1,000.00	2,100.00	2,000.00	12,000.00	
0899-2 · Hearing Officer Fees	2,028.00	166.67	2,028.00	333.30	2,000.00	Cases
0899-4 · WITNESSES	600.00		600.00			
0899-6 · A.D.H.P. Materials & Supplies	0.00	250.00	0.00	500.00	3,000.00	

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0900-0 · Office Expense	1,561.98	1,666.67	1,586.98	3,333.30	20,000.00	
0900-1 · Recycle / Paper Disposal	59.40	54.17	118.80	108.30	650.00	
0902-0 · NPDB HIPDB License Background	23.50	15.00	35.50	30.00	180.00	
0906-0 · Printing & Supplies	0.00	166.67	0.00	333.30	2,000.00	
0910-0 · Postage	0.00	416.67	0.00	833.30	5,000.00	
0924-0 · Insurance	0.00	11,000.00	11,711.00	11,000.00	11,000.00	
0944 · Computer Expenses						
0944-0 · Computer Updates	0.00	2,083.33	0.00	4,166.70	25,000.00	
0944-1 · Computer Support	7,623.04	6,666.67	14,599.51	13,333.30	80,000.00	ZOOM
Total 0944 · Computer Expenses	<u>7,623.04</u>	<u>8,750.00</u>	<u>14,599.51</u>	<u>17,500.00</u>	<u>105,000.00</u>	
0951-0 · NSF	0.00	8.33	65.00	16.70	100.00	
0999-0 · MISC.	0.00	625.00	0.00	1,250.00	7,500.00	
1000-1 · Vehicle Repairs & Maint.	138.22	416.67	138.22	833.30	5,000.00	
1000-2 · Vehicle Fuel	645.33	422.08	1,206.66	844.20	5,065.00	Gas Price
1400-0 · Equipment						
0600-3 · Equipment Rental/Lease	2,367.83	3,333.33	4,475.31	6,666.70	40,000.00	
Total 1400-0 · Equipment	<u>2,367.83</u>	<u>3,333.33</u>	<u>4,475.31</u>	<u>6,666.70</u>	<u>40,000.00</u>	
6950 · Bank & CC Service Fees	158.89	170.83	331.83	341.70	2,050.00	
Total Expense	<u>130,564.14</u>	<u>149,453.34</u>	<u>256,704.51</u>	<u>287,906.60</u>	<u>1,779,440.00</u>	
Net Ordinary Income	<u>-40,982.70</u>	<u>321,257.93</u>	<u>907,248.58</u>	<u>653,515.78</u>	<u>2,000.00</u>	
Other Income/Expense						
Other Income						
527-2 · ADPWC - Monitoring Fee	855.00	0.00	1,710.00	0.00	0.00	
Total Other Income	<u>855.00</u>	<u>0.00</u>	<u>1,710.00</u>	<u>0.00</u>	<u>0.00</u>	
Net Other Income	<u>855.00</u>	<u>0.00</u>	<u>1,710.00</u>	<u>0.00</u>	<u>0.00</u>	
Net Income	<u><u>-40,127.70</u></u>	<u><u>321,257.93</u></u>	<u><u>908,958.58</u></u>	<u><u>653,515.78</u></u>	<u><u>2,000.00</u></u>	