

# Board of Dental Examiners of Alabama

2229 Rocky Ridge Road, Birmingham, AL 35216

205.985.7267

[www.dentalboard.org](http://www.dentalboard.org)

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## Board Meeting Agenda

May 1, 2025 @ 2:00 PM and May 2, 2025 @ 8:00 AM

2229 Rocky Ridge Road, Birmingham, AL 35216

### I. Call to Order

- a. Establish Quorum
- b. Adopt Agenda
- c. Approve Meeting Minutes – April 4, 2025
- d. Approve Meeting Minutes – March 7, 2025
- e. Review & Approve Financials
- f. Announcements
  - i. Events
    1. BDEAL retreat strategy session – June 5, 2025 @ 2 pm
    2. ALDA/GCDC – June 18 - 22, 2025
    3. UABSoD Senior Celebration – May 8, 2025 @ 6-8 pm –  
Birmingham Country Club
    4. 2026 Events Calendar – Drs. White & Jones

### II. Reports

- a. President's Report
  - i. SCPH report – April 10
  - ii. ALDA Board of trustees – April 11
  - iii. AADB Mid-Year meeting – April 11-12
  - iv. South Caucus (AADB) – April 12
  - v. NCDHP report
- b. Executive Director's Report
  - i. Wallace, Calhoun & UAB
  - ii. Board Operations and Compliance Coordinator Position
  - iii. Meetings with Examiners of Public Accounts, Finance Dept., Sunset  
committee members, Purchasing Dept.

- iv. Processes and procedures define and implement
- c. Attorney's Report
  - i. CE Rules Update
  - ii. CE Course Possibility – Mr. Dettling & Dr. Jones
    - 1. Potential for temporary licensure to permit dentists to participate in hands-on CE course in Alabama
  - iii. CE Hours Question – Mr. Dettling & Dr. Jones
    - 1. Inquiry from Licensee Regarding Carryover of Excess Hours to Subsequent Year
- d. Standing Committee/Program Reports
  - i. Drs. York, Finn, Gray and Mr. Morris
    - 1. Streaming BDEAL meetings
    - 2. Update on AV quote
- e. Board Outreach Reports
 

i. Dr. Jones	v. Dr. Gray
ii. Dr. McIlwain	vi. Dr. York
iii. Dr. Sims	vii. Mrs. Alexander
iv. Dr. White	
- f. Operations Report
  - i. Website Revamp – Dr. Finn & Mr. Morris
  - ii. InLumon contract update – Dr. Finn & Mr. Morris

**III. Public Comments (10-minute time limit)**

**IV. Discussions, Approvals & Presentations**

- a. Special Presentations
- b. New Business or Special Projects
- c. Board Comments or Requests
  - i. Dr. Jones
  - ii. Dr. McIlwain
  - iii. Dr. Sims
  - iv. Dr. White
    - 1. Coronal polishing ad hoc update

2. Report on Subcommittee Meeting Regarding Board Rule Improvements for Dental Assistant Duties

- v. Dr. Gray

- vi. Dr. York

1. AADB Report

- vii. Mrs. Alexander

1. Report on Coronal Polishing by Dental Assistants meeting

## **V. Policy & Program Business**

- a. Policy Updates – Mr. Dettling

- i. Travel Reimbursement

- b. Discussions

- i. Newsletter to the licensees

- ii. Fluoridation statement of Support from BDEAL – Drs. Jones & York

- iii. Third Party Accreditation for internationally trained dentists – Dr. Jones

1. ECFMG- Educational Commission for Foreign Medical Graduates –

- <https://www.ecfm.org>

- iv. Fines and extenuating circumstances – Mr. Dettling

- v. Create On Demand Courses – Dr. McIlwain

1. Ethics, ADHP Instructor Training, Infection Control, Opioid training, PDMP, etc.

2. Need for RFP

- vi. What qualifies as acceptable for ACLS/PALS renewal? – Dr. McIlwain

1. Should a CPR/BLS self-reporting checkbox be added to form, allowing licensees to self-report and claim the appropriate CE hours?

- vii. Ethics Course/Town Hall presentation created and presented by the Board – Drs. Gray & Jones

- viii. Continuing Education (CE) Business

- ix. Alabama Dental Hygiene Program (ADHP)

- x. Board Development

## **VI. Licensure**

- a. Dental License Applications

i. By Credentials

1. Robert Hermann, DDS; Univ. of TX San Antonio (2018)
2. Richard Page, DMD; Univ. of Louisville (2002)
3. Jamey Watson, DDS; VCU (2000)
4. Lindsay Williams, DDS; Univ. of Maryland (2009)

ii. By Regional Exam

1. Peter Balacky, DDS; SUNY (2015)
2. Betsy Henson, DDS; Univ. of TN (2022)
3. Olivia Praag, DMD; Univ. of KY (2024)
4. Douglas Thomas, DMD; UAB (2024)
5. David Verhine, DMD; UAB (2024)

b. Dental Hygiene License Applications

i. By Regional Exam

1. Jessica Henry, RDH; Fayette Tech. Community College (2020)
2. Madison Humber, RDH; ADHP (2024)

ii. By Credentials

1. Deborah Boyd, RDH; Meridian Community College (2009)

c. Military/Spouse Portability License

i. Barbara Wegiel, DMD

**VII. Enforcement**

- a. Cases
- b. Investigator's Report
- c. Discussion

**VIII. Special allowance for comments or presentations** (Five-minute time limit)

- a. Dr. Baker Chambliss – Coronal polishing ad hoc update

**IX. Windom Galliher Legislative Report** – Ragan Ingram

**X. Adjourn**



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## BOARD MEETING

Thursday, May 1, 2025

The Board of Dental Examiners of Alabama met Thursday, May 1, 2025, at the Board office to conduct business.

The President called the Board Meeting to order at 2:00 p.m. with the following members in attendance: Dr. Melodie A. Jones, President; Dr. Kevin Sims, Vice-President; Dr. Mark McIlwain, Secretary/Treasurer; Dr. Holt Gray; Dr. Sonya White; Dr. John W. York, II; and Ms. Kay Alexander, RDH. Also in attendance were Stephen Morris, Executive Director; Aaron Dettling, Esq., General Counsel; Shannon Youngblood, Investigator; Dr. Donna Dixon, Esq., Prosecuting Attorney/Red Tape Reduction Coordinator; Kevin Lane, Compliance Director; Dr. Mary Beth Finn, Financial Services Manager; Gina Latham, ADHP-Senior Coordinator; and Steve Hancock, Licensing Specialist/Public Records Coordinator.

Guests included: Jordan Gray; Kathy Gray; Dr. G. Robin Pruitt, Jr.; Jessica M. Robertson, RDH; Jim Ward, Esq. Attorney; Skyler Graham, RDH; Ann Marie Karaki, UAB Continuing Education; and Sheri Connelly, Court Reporter.

The President determined a quorum was present. Mr. Morris confirmed.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov) in compliance with the Alabama Open Meetings Act.

The President asked the Board to adopt the meeting agenda as presented. A Motion was made by Dr. White to accept the agenda. The motion was seconded by Dr. Sims. Motion was approved unanimously by all members present.

The President asked for a review of the Board Minutes from April 4, 2025. Dr. McIlwain made a motion to accept the minutes. The motion was seconded by Dr. York. Motion was approved unanimously by all members present.

The President asked for a review of the Board Minutes from March 7, 2025. Dr. Sims made a motion to accept the minutes. The motion was seconded by Dr. Gray. Motion was approved unanimously by all members present.

Dr. McIlwain presented the Financial Report for March 2025. Dr. McIlwain asked that the financial report be accepted as presented. Dr. Sims made a motion to accept the financial report as presented. Dr. Gray seconded the motion. Motion was approved unanimously by all members present.

### ANNOUNCEMENTS:

Dr. Jones announced a BDEAL retreat and strategy session on June 5, 2025, at 2:00 p.m. The purpose of the retreat is to review and establish the mission and vision of the Board.



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Dr. Jones announced the ALDA/Gulf Coast Dental Conference will be held on June 18 – 22, 2025 in Destin, FL. Also, during the conference, on Sunday June 22<sup>nd</sup>, the Board will provide an Ethics class and hold a Town Hall meeting.

Dr. Jones announced the UAB SoD Senior Celebration will be held on May 8, 2025 @ 6-8 p.m. at the Birmingham Country Club.

Dr. White presented the proposed 2026 BDEAL calendar including Board and other dental community meeting dates for 2026. Dr. Jones asked everyone to review the proposed calendar to determine if there are any conflicts. The Board will vote and finalize the 2026 calendar in the June meeting.

The Board reviewed the request to dismiss the fact-finding hearing for Mr. Skyler Graham, RDH. Mr. Ward, attorney for Skyler Graham, made comments to the Board concerning the possible hearing and asked that the case be dismissed. Dr. York made a motion to dismiss the fact-finding proceeding hearing regarding Skyler Graham. Dr. White seconded the motion. A roll call vote was held with Ms. Alexander and Dr. Gray recusing themselves from voting.

Results of the voting are as follows:

Dr. York – yes

Dr. McIlwain – yes

Dr. Jones – yes

Dr. Sims – yes

Dr. White - yes

Dr. Gray stated that the statute was clear, and he was disappointed in how the fact-finding was handled. Dr. Sims pointed out that in the current climate, it might be good that we avoid potential conflicts of interest by restricting board members who worked at the same entity.

Dr. Jones presented the SCPH Report from April 10.

Dr. Jones presented the ALDA Board of Trustees report from April 11.

Dr. Jones presented the AADB mid-year meeting report from April 11-12.

Dr. Jones presented the South Caucus (AADB) report from April 12.

Dr. Jones presented the NCDHP Report.

Dr. Jones presented the AAPD State Regulatory Framework for Pediatric Moderate Sedation.

Dr. Jones presented the American Academy of Dental Sleep Medicine (AADSM) Letter.

Mr. Morris gave the Executive Director's report. He discussed the recent staff visits to the graduating hygiene students at Wallace State Community College and Calhoun State Community College as well as the dental graduates from the UAB SoD. There are currently 25 graduates from Wallace and 11 at Calhoun. Calhoun had approximately 8 graduates staying in Alabama to practice. Wallace had over 90%



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of their graduates indicating they were staying in Alabama to practice. There are 105 graduates at UAB, and many indicated that they are staying within Alabama to practice.

Mr. Morris also discussed current Board operations and the posted job vacancy for a Board Operations and Compliance Coordinator position. This position has changed slightly to include some additional duties, and the staff is receiving applications. Mr. Morris also stated that April has been a good month for him to continue to be educated about the processes.

Mr. Morris discussed having had recent meetings with Examiners of Public Accounts, State Finance Department, Sunset Committee members, and the State Purchasing Department.

Mr. Dettling discussed a question about needing temporary licensure to permit dentists to participate in hands-on CE courses in Alabama. Mr. Dettling stated that there is no need for a temporary license to come into the state to take a CE course, as long as the student is licensed in another state, and the course provider is approved by the Board. Mr. Dettling added that he is currently working on the complete re-writing of the CE rule, and it is a work in progress. Mr. Dettling advised that very preliminary work on the CE rule was in the Board packet for further review and feedback from Board members.

Mr. Dettling discussed an inquiry that has been received from a licensee regarding carryover of excess CE hours to a subsequent year in CE Broker. Mr. Dettling advised that carryover of excess CE hours is not currently allowed but could be provided for in rulemaking if the Board would like to make that change.

Break – 2:42 p.m.

Resumed – 2:53 p.m.

Mr. Dettling discussed current board compensation and emphasized that it is separate from the travel allowance. Dr. McIlwain suggested that the form should have room for case numbers to tie this work with the correct amount of compensation. Dr. McIlwain made a motion to accept the Board compensation form as designed by Mr. Dettling. Dr. York seconded the motion. Motion was unanimously approved by all members present.

Mr. Dettling presented the Sunset Checklist and verified that items are being monitored and corrected, as needed.

Dr. York gave a report regarding “streaming” board meetings and announced that his technical contact is no longer available. Dr. Finn announced that the previous AV quote had been canceled. Mr. Morris stated that microphones are needed, and the costs will be less than the previous quote. He added that we can use Webex or Teams or whatever platform we choose. Dr. Finn stated that we will now be rewriting the request for a “quick quote” through the State Procurement Officer.

### Board Outreach Reports

Dr. Jones asked each Board member to give an outreach report for their given district.



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Dr. Jones stated for her district, the ALDA Board of Trustees meeting was on April 11. In addition, the “Meet the UAB SoD Dean” event was on April 29. Dr. Jones added that there will also be a UAB Senior Celebration.

Dr. McIlwain reported that he had spoken at the Tri-county Dental Society in his district.

Dr. Sims reported that he will be attending the UAB senior celebration and spending time with the SoD helping Dr. Geurs.

Dr. Gray reported that there is a Birmingham District update in the Fall of 2025. Dr. Gray will be attending the UAB SoD Senior Celebration on May 8, 2025. Dr. Gray also gave a lecture to Junior dental students stressing the importance of documentation.

Dr. White reported that she has a good opportunity to attend the CE Hygiene symposium to show what the Board is currently doing.

Dr. York reported that the 5<sup>th</sup> District meeting is the first week of May and he will be doing a board update and Ethics course with Ms. Alexander. Dr. York has also reached out to the 8<sup>th</sup> District representative. Dr. York added that he also participates in a large Study club in Huntsville.

Ms. Alexander reported that she will be attending the 5<sup>th</sup> District meeting.

Dr. Finn announced that she has taken the Board’s suggestions regarding the board website and will be implementing these changes with our current provider.

Dr. Finn also gave a report on the InLumon contract update. Mr. Morris and Dr. Finn have met with the vendor and this year’s renewal process will not change due to the complexity of having the new platform ready by that time. Dr. Finn stated that new applications will be the first thing that we include in this update.

### Board Comments or Requests

Dr. Jones stated that in December she had given our applications to the Lorna Breen Heroes Foundation for review of the applications for potentially stigmatizing questions relating to mental health. The report is in, and she will be sharing it with the Board for consideration at the June meeting.

Dr. McIlwain discussed the CE rule regarding the “live” requirement for ACLS/PALS. When the rule was rewritten, the word “live” was inserted into the language. Dr. McIlwain explained that the first time should most always be “live”, but subsequent re-certification should be allowed to be on-line with a “live” checkoff.

Dr. Sims discussed anesthesia guidelines and recommended that every 5 years there should be clinic evaluations. Dr. Sims stated that these evaluations should be standard for anyone that has a General Anesthesia or Parenteral Sedation permit. Dr. Jones asked Mr. Dettling to look at this for any potential changes that may be needed in the Dental Practice Act and/or Board Rules.





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Dr. White gave a coronal polishing ad hoc committee update. She stated that the subcommittee met on April 18 and began the discussion regarding giving dental assistants the ability to perform coronal polishing. One committee member suggested the creation of a survey to be conducted with the dentists and hygienists in the State to get input regarding the changes. The survey will use questions from the state dental organizations to create the survey. The survey will be distributed to all active dentists and hygienists in the state.

Dr. Gray discussed that the coronal polishing subcommittee meeting included two sides of the equation: public trust and education of the assistants.

Dr. York reported on the AADB Midyear Conference.

Ms. Alexander reported that she will be doing Dental Hygiene exams and pointed out that other states are having student failures at the same rate as the ADHP.

Mr. Morris gave a policy update report and stated that travel reimbursement has not been calculated correctly in the recent past. Mr. Morris added that to make this as simple as possible, we will be doing this as the state requires and follow the latest version of FISCAL POLICY AND PROCEDURES MANUAL (FPPM 2024). Dr. McIlwain asked if there was anything that needs to be recouped from the recent past. Mr. Morris stated that he was not aware of any, but he will review with the Accounting Specialist to determine. Dr. Sims made a motion to adopt the new travel reimbursement policy, which is based on the FPPM requirements. Dr. Gray seconded the motion. Motion was approved unanimously by all members present.

Dr. Gray discussed the creation of a newsletter for dentists/hygienists.

Dr. Jones discussed the Third-Party Accreditation evaluation needed for internationally trained dentists who would like to go through the ADHP. She stated the International Dental Board suggested using ECFMG – Educational Commission for Foreign Medical Graduates.

Dr. McIlwain discussed the topic of creating on-demand Courses. These could include Ethics, ADHP Instructor Training, Infection Control, Opioid training, PDMP, etc. Dr. McIlwain also discussed what qualifies as acceptable for ACLS/PALS renewal. Dr. McIlwain stated currently the anesthesia teams go out and look at credentials. Many dentists get their ACLS on-line and then get their checkoff “live”. Dr. McIlwain also suggested that we may want to include a CPR/BLS self-reporting checkbox to be added to the renewal form and CE Broker, allowing licensees to self-report and claim the appropriate CE hours.

Break: 4:07 p.m.

Resume: 4:18 p.m.

Ann Marie Karaki from the UAB Continuing Education Department asked the Board to review the content for their course “Relieving anxiety and minimal sedation for 2025” to make sure it met the requirements of the Board for sedation. Dr. Jones stated that we will research this and add it to the June meeting agenda.



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Mr. Dettling discussed proposed amendments to Rule 270-X-3-.04 dealing with Alabama Dental Hygiene Program Requirements that were originally presented to the Board in draft form at the April meeting.

Dr. Gray made a motion to approve the proposed amendments Rule 270-X-3-.04 for public comment with edits. Ms. Alexander seconded the motion. Motion was approved unanimously by all members present.

Ms. Latham gave the ADHP Report. She stated that the current program has concluded. The pinning ceremony occurred on April 12. She added that in the future, we may need to limit the number of attendees due to the fire code in the room. Ms. Latham reported that the current program started with 196 students and graduated 157 with an 86% pass rate of those remaining in the program at the final exam. Ms. Latham also asked the board to consider class size limitations moving forward.

Motion was made by Dr. Sims to recess until Friday, May 2. Motion was seconded by Dr. McIlwain. Motion was approved unanimously by all members present.

Meeting adjourned at 4:25 p.m.



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## BOARD MEETING

Friday, May 2, 2025

The Board of Dental Examiners of Alabama met Friday, May 2, 2025, at the Board office to conduct business.

The President called the Board Meeting to order at 8:00 a.m. with the following members in attendance: Dr. Melodie A. Jones, President; Dr. Kevin Sims, Vice-President; Dr. Mark McIlwain, Secretary/Treasurer; Dr. Holt Gray; Dr. Sonya White; Dr. John W. York, II; and Ms. Kay Alexander, RDH. Also in attendance were Aaron Dettling, Esq., General Counsel; Shannon Youngblood, Investigator; Dr. Donna Dixon, Esq., Prosecuting Attorney/Red Tape Reduction Coordinator; Kevin Lane, Compliance Director; Dr. Mary Beth Finn, Financial Services Manager; Gina Latham, ADHP-Senior Coordinator and Steve Hancock, Licensing Specialist/Public Records Coordinator.

Guests included: Dr. Baker Chambliss; Dr. Rene Talbot; James Driskell; Skyler Graham, RDH; Christie Knight, OM; Dr. Mollie Helf; Dr. John Bennett; Dr. G. Robin Pruitt, Jr.; Jessica M. Robertson, RDH; Dr. Mike Garver, Wellness Director; Kendra Gilham, RDH; Madison Jennings, RDH; Jordan Gray; Michele Huebner, Executive Director – ALDA; Kathy Gray; and Dr. Grady Swicord.

The President determined a quorum was present. Mr. Dettling confirmed.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov) in compliance with the Alabama Open Meetings Act.

A Motion was made by Ms. Alexander to approve the corrections on the March and April meeting minutes. The motion was seconded by Dr. York. Motion was unanimously approved by all members present.

The following licenses were approved:

- Dental License Applications

- By Credentials

- Robert Hermann, DDS; Univ. of TX San Antonio (2018)
    - Richard Page, DMD; Univ. of Louisville (2002)
    - Jamey Watson, DDS; VCU (2000)
    - Lindsay Williams, DDS; Univ. of Maryland (2009)

Dr. Gray recommended approval of the above applicants for Dental Licensure by Credentials contingent upon successful completion of the jurisprudence exam. Dr. Sims made a motion to approve the applications. Dr. White seconded the motion. Motion was approved unanimously by all members present.

- By Regional Exam

- Peter Balacky, DDS; SUNY (2015)
    - Betsy Henson, DDS; Univ. of TN (2022)
    - Olivia Praag, DMD; Univ. of KY (2024)



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- Douglas Thomas, DMD; UAB (2024)
  - David Verhine, DMD; UAB (2024)

Dr. Gray recommended approval of the above applicants for Dental Licensure by Regional Exam contingent upon successful completion of the jurisprudence exam. Dr. White made a motion to approve the applications. Dr. Sims seconded the motion. Motion was approved unanimously by all members present.

- Dental Hygiene License Applications
  - By Regional Exam
    - Jessica Henry, RDH; Fayette Tech. Community College (2020)
    - Madison Humber, RDH; ADHP (2024)

Ms. Alexander recommended approval of the above applicants for Dental Hygiene Licensure by Regional Exam contingent upon successful completion of the jurisprudence exam. Dr. White made a motion to approve the applications. Dr. York seconded the motion. Motion was approved unanimously by all members present.

- By Credentials
  - Deborah Boyd, RDH; Meridian Community College (2009)

Ms. Alexander recommended approval of the above applicant for Dental Hygiene Licensure by Credentials contingent upon successful completion of the jurisprudence exam. Dr. McIlwain made a motion to approve the application. Dr. White seconded the motion. Motion was approved unanimously by all members present.

- Military/Spouse Portability License
  - Barbara Wegiel, DMD

Dr. Gray recommended approval of the above applicant for Military/Spouse Portability License. Dr. McIlwain made a motion to approve the application. Dr. Sims seconded the motion. Motion was approved unanimously by all members present.

Dr. Jones introduced Dr. Rene Talbot and announced that she will be running for the upcoming vacant dental board position. Dr. Jones also introduced Skyler Graham as the Dental Hygienist running for the upcoming vacant Hygiene board position. Mr. Graham gave comments on his credentials and shared thoughts on why he is running for the position.

### CASES

Dr. Sims made a motion that case #2024-259 has no evidence to sustain. Dr. White seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion that case #2025-3 has no evidence to sustain. Dr. Gray seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.



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Dr. White made a motion that case #2025-126 has no evidence to sustain. Dr. Sims seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain made a motion that case #2024-258 has no evidence to sustain. Dr. Sims seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. York made a motion that case #2025-2 has no evidence to sustain. Dr. McIlwain seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. York made a motion that case #2025-92 be administratively closed. Dr. Sims seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White recommended a new case be opened for the appropriate individual related to case #2025-92. A motion was made by Dr. Sims and seconded by Dr. York. It was approved unanimously with the hygiene member abstaining from the vote.

Dr. Sims made a motion that case #2025-97 has no evidence to sustain. Dr. White seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion that the notice for a hearing related to case #2024-118 be rescinded. Dr. McIlwain seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

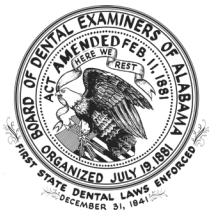
Dr. McIlwain made a motion that case #2024-118 has no evidence to sustain. Dr. Sims seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. Sims made a motion that case #2025-115 has no evidence to sustain. Dr. White seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion that case #2025-59 has no evidence to sustain. Dr. York seconded the motion. It was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain made a motion to issue a non-disciplinary fine of \$500 to case #2025-37. Dr. Sims seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain made a motion to issue a non-disciplinary fine of \$500 to case #2025-39. Dr. Sims seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.



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Dr. White made a motion to issue a non-disciplinary fine of \$500 and a notice for hearing to case #2025-43. Dr. McIlwain seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. Sims made a motion to issue a non-disciplinary fine of \$500 and a notice for hearing to case #2025-128. Dr. McIlwain seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. York made a motion to issue a non-disciplinary fine of \$500 to case #2025-40. Dr. McIlwain seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. York made a motion to issue a non-disciplinary fine of \$500 to case #2025-41. Dr. McIlwain seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion to issue a non-disciplinary fine of \$500 to case #2025-42. Dr. Sims seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. Sims made a motion to issue a non-disciplinary fine of \$500 to case #2025-54. Dr. White seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain made a motion that case #2025-124 has no evidence to sustain. Dr. Sims seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion to issue a non-disciplinary fine of \$500 to case #2025-125. Dr. York seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Break – 8:38 a.m.

Resumed – 8:45 a.m.

Mr. Dettling announced that an executive session is needed to address non-public information about named individuals relating to the good name and character of those individuals, and that the executive session should take approximately 10-15 minutes.

A Motion was made by Dr. McIlwain to go into Executive Session to discuss the good name and character of an individual, returning to public session in approximately 10-15 minutes. The Motion was seconded by Dr. Gray. A roll-call vote was held:

Results of the vote:

Ms. Alexander – yes

Dr. McIlwain - yes





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Dr. York - yes  
Dr. Jones - yes  
Dr. Gray - yes  
Dr. White – yes

Executive session – 8:45-9:00 a.m. The Board returned to public session at 9:00 a.m.

Dr. McIlwain made a motion to rescind the non-disciplinary fine of \$500 and issue a notice for hearing to case #2025-13. Dr. White seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. Sims made a motion to rescind the notice for a hearing and issue a non-disciplinary fine of \$500 to case #2024-280. Dr. White seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Dr. White made a motion to rescind the notice for a hearing, vacate the Consent Order and issue a non-disciplinary fine of \$500 to case #2024-281. Dr. McIlwain seconded the motion. The motion was approved unanimously with the case team leader and hygiene member abstaining from the vote.

Mr. Youngblood gave his investigator's report and announced that since the last meeting, he has completed 5 inspections. Two (2) of these inspections were for full evaluations. Dr. Paul expressed his gratitude for the recent NAPS charitable event the Board approved.

Dr. Chambliss reported on his participation in the coronal polishing ad hoc committee. Dr. Jones stated that the “scaling” issue should be discussed further and reported back at the next meeting. Dr. White reiterated that they will be discussing information obtained from other programs and the committee is growing. Dr. McIlwain asked if the permit would be tied to the license of the Dentist. Dr. White agreed that this needs to be further investigated. Dr. Gray stressed that the committee should also look at surrounding states to see what works and does not work for them. Dr. Jones also suggested that hygienists should always identify their supervising dentists and if they change addresses or supervising dentists, the board staff should be notified, and it should be captured in our databases.

Dr. Bennett presented the Wellness report.

Dr. McIlwain made a motion to allow Dr. Will King, under Case #2009-18, to be able to write Controlled Substances. Dr. Gray seconded the motion. Motion was unanimously approved by all members present.

Dr. Garver thanked the board for their support of the proposed revisions to the Complaint Investigation Protocol for Wellness deferrals. Mr. Dettling presented the proposed protocol revisions, which are aimed at expanding access to the wellness program. Mr. Dettling pointed out that one of the main distinctions is the difference in terminology between a “wellness report” and a “wellness complaint”. He explained that “wellness reports” as outlined in the protocol document will go directly to Dr. Garver but a “wellness complaint” will be received and processed by the Board using the current complaint investigation process.



## Board of Dental Examiners of Alabama

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Dr McIlwain suggested that the Board stop collecting any fees for wellness since the Board would have to fully document the receipt of these funds and therefore would not be able to keep the Wellness Committee at arm's length. Dr. Sims made a motion that from this point forward, no new wellness monitoring fees from wellness reports will be collected. Current licensees that have contracts or consent orders pending will continue to be collected as agreed upon. This is for new non-public deferrals only. The motion was seconded by Dr. McIlwain. Motion was unanimously approved.

Dr. McIlwain made a motion to accept the proposed revisions to the Wellness Complaint Investigation Protocol. The motion was seconded by Dr. Sims. Motion was unanimously approved by all members present.

Dr. Jones asked that someone from the Wellness committee be present at the June meeting.

Mr. Dettling presented the legislative report from Windom, Galliher, and Associates.

Dr. McIlwain proposed that the Board adopt a formal interpretation of Rule 270-x-4-.04(2)(a)(4) regarding the "Live" requirement for ACLS/PALS. Dr. McIlwain suggested that for renewals, the "live" requirement for ACLS/PALS training was intended by the Board to refer only to the clinical and technical aspect of the training that is observed to confirm proficiency, and not the didactic portion of the training. Dr. McIlwain also recommended that the Board clarify that if the licensee has ACLS/PALS certification, the licensee does not have to take BLS separately. A motion was made by Dr. McIlwain to adopt the foregoing Board interpretation of the requirements of Rule 270-x-4-.04(2)(a)(4). The motion was seconded by Dr. Sims. Motion was approved unanimously by all members present.

Michele Huebner discussed the recent legislative session.

Dr. Jones announced that the next Board meeting will be June 5 at 2:00 p.m., and June 6 at 8:00 a.m.

Dr. White made a motion to adjourn the meeting. Dr. Gray seconded the motion. Motion was approved unanimously by all members present.

Dr. Jones adjourned the meeting at 10:49 a.m.

Submitted by: Steve Hancock

Respectfully Submitted,

Dr. Mark McIlwain, Secretary/Treasurer

Approved: \_\_\_\_\_



# Board of Dental Examiners of Alabama

## Statement of Financial Position

As of March 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Synovus Bank Money Market Account	841,980.54
1100 Synovus Bank Checking Account	3,001,856.00
<b>Total Bank Accounts</b>	<b>\$3,843,836.54</b>
Accounts Receivable	
1200 Accounts Receivable	189,809.20
<b>Total Accounts Receivable</b>	<b>\$189,809.20</b>
Other Current Assets	
1250 Allowance for Doubtful Accts	-6,327.40
<b>Total Other Current Assets</b>	<b>\$ -6,327.40</b>
<b>Total Current Assets</b>	<b>\$4,027,318.34</b>
Fixed Assets	
1601 Fixed Asset - LAND	190,995.00
1602 Building	879,005.00
1604 Office Furniture & Equip.	162,395.33
1605 Vehicles	71,404.65
1606 Software	225,966.60
1650 Accumulated Depr.	-445,765.36
1700 Right-to-use Leased Assets	4,320.00
1750 Accum Amortization Leased Asset	-2,880.00
<b>Total Fixed Assets</b>	<b>\$1,085,441.22</b>
<b>TOTAL ASSETS</b>	<b>\$5,112,759.56</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	18,399.27
<b>Total Accounts Payable</b>	<b>\$18,399.27</b>
Credit Cards	
2001 Synovus Visa	776.25

# Board of Dental Examiners of Alabama

## Statement of Financial Position

As of March 31, 2025

	TOTAL
<b>Total Credit Cards</b>	<b>\$776.25</b>
Other Current Liabilities	
2100 Lease Payable	1,440.00
2329 FICA Withholding	290.73
2331 State Withholding	3,483.24
2500 Accrued SEP Contributions	75,548.52
2600 Accrued Compensated Absences	194,785.26
2800 Alabama Controlled Substance State PDMP Fee	970.00
312 Def. Revenue Hygiene	140.00
<b>Total Other Current Liabilities</b>	<b>\$276,657.75</b>
<b>Total Current Liabilities</b>	<b>\$295,833.27</b>
<b>Total Liabilities</b>	<b>\$295,833.27</b>
Equity	
4000 Revenue Over (Under) Expenses	1,640,843.56
4680 Beginning Reserve Fund Balance	2,386,274.64
4800.1 Beginning Op Fund Balance	-3,152.92
Net Revenue	792,961.01
<b>Total Equity</b>	<b>\$4,816,926.29</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,112,759.56</b>

# Board of Dental Examiners of Alabama

## Budget vs. Actuals: FYE 2023-2024

October 2024 - September 2025

As of March 31, 2025

	Total			
	Actual	Budget	Remaining	% of Budget
<b>Revenue</b>				
4501 Dental Annual Registration Fee	861,450.00	911,750.00	50,300.00	94.48%
4502 Dental Hygiene Annual Registration Fee	297,710.00	314,790.00	17,080.00	94.57%
4503 Alabama Controlled Substance Permit Fee	6,070.00	16,875.00	10,805.00	35.97%
4503.1 Alabama Controlled Substance Permit Renewal Fee	299,030.00	309,900.00	10,870.00	96.49%
4504.1 Dental Faculty Teaching Permit Fee	2,500.00	0.00	(2,500.00)	0.00%
4504.2 Teaching Permit Renewal Fee	1,500.00	5,250.00	3,750.00	28.57%
4504.3 Dental Facility Special Teaching Permit Fee	4,350.00	5,100.00	750.00	85.29%
4504.4 Special Teaching Permit Renewal Fee	300.00	0.00	(300.00)	0.00%
4505 ADHP Instructor Certification Course Fee	15,150.00	7,500.00	(7,650.00)	202.00%
4508 ADHP Instructional Materials Fee	900.00	183,750.00	182,850.00	0.49%
4508.1 ADHP Training Education Fee	9,300.00	73,500.00	64,200.00	12.65%
4508.2 ADHP Application Fee	0.00	63,000.00	63,000.00	0.00%
4508.3 ADHP Training Permit Fee	0.00	31,500.00	31,500.00	0.00%
4509 Dental Licensure by Regional Exam Application Fee	15,500.00	63,000.00	47,500.00	24.60%
4511 Duplicate or Replacement License Fee	125.00	1,000.00	875.00	12.50%
4512 Dental Hygiene by Regional Exam Application Fee	7,700.00	66,500.00	58,800.00	11.58%
4515.1 Dental License Reinstatement Penalty	11,146.00	15,000.00	3,854.00	74.31%
4515.2 Dental Hygiene License Reinstatement Penalty	5,500.00	6,000.00	500.00	91.67%
4516 State Privilege License Money	0.00	14,000.00	14,000.00	0.00%
4517 Interest income	78.45	150.00	71.55	52.30%
4518 Parenteral Sedation Permit Renewal Fee	15,000.00	15,600.00	600.00	96.15%
4519 General Anesthesia Permit Renewal Fee	60,900.00	66,600.00	5,700.00	91.44%
4521 Other Income	3,070.00	7,000.00	3,930.00	43.86%
4527 Disciplinary Fine	64,600.00	0.00	(64,600.00)	0.00%
4527.1 Administrative Costs	13,700.00	55,000.00	41,300.00	24.91%
4527.2 ADPWC Monitoring Fee	3,775.00	15,000.00	11,225.00	25.17%
4527.3 Non-Disciplinary Fines	32,750.00	50,000.00	17,250.00	65.50%
4528 General Anesthesia Permit Fee	37,800.00	40,500.00	2,700.00	93.33%
4528.1 Parenteral Sedation Permit Fee	2,700.00	13,500.00	10,800.00	20.00%
4529 Oral Conscious Sedation Permit Renewal Fee	23,800.00	30,500.00	6,700.00	78.03%
4530 Dental License by Credentials Application Fee	42,500.00	70,000.00	27,500.00	60.71%
4530.1 Dental Hygiene License by Credentials Fee	7,000.00	8,000.00	1,000.00	87.50%
4531 Returned Check Fees	270.00	7,000.00	6,730.00	3.86%

# Board of Dental Examiners of Alabama

## Budget vs. Actuals: FYE 2023-2024

October 2024 - September 2025

As of March 31, 2025

	Total			
	Actual	Budget	Remaining	% of Budget
4532 Oral Conscious Sedation Permit Fee	800.00	4,000.00	3,200.00	20.00%
4540 Special Purpose Dental License Fee	450.00	900.00	450.00	0.00%
4546 Military Spouse	0.00	150.00	150.00	0.00%
4617.1 Mobile Dental Facility/Portable Dental Operation Renewal of Certification of Application Fee	5.00	5,000.00	4,995.00	0.10%
4618 Mobile Dental Facility/Portable Dental Operation Application for Certification of Application Fee	8.00	1,500.00	1,492.00	0.00%
4620 Dental Hygiene Infiltration Anesthesia Permit Fee	6,600.00	10,000.00	3,400.00	66.00%
4620.1 Dental Hygiene Infiltration Anesthesia Permit Renewal Fee	43,050.00	44,700.00	1,650.00	96.31%
4622 Sepcial Volunteer License Fee	200.00	400.00	200.00	50.00%
4800 Overpayments	65.00	0.00	(65.00)	0.00%
<b>Total Revenue</b>	<b>1,897,352.45</b>	<b>2,533,915.00</b>	<b>636,562.55</b>	<b>74.88%</b>
<b>Gross Profit</b>	<b>1,897,352.45</b>	<b>2,533,915.00</b>	<b>636,562.55</b>	<b>74.88%</b>
<b>Expenditures</b>				
6100.4 ADHP Education Director	12,000.00	46,000.00	34,000.00	26.09%
6114-0 Board Member Compensation	12,600.00	100,000.00	87,400.00	12.60%
6114.1 Board Meeting Supplies	184.99	2,500.00	2,315.01	7.40%
6198-0 Bonus	3,200.00	3,500.00	300.00	91.43%
<b>6201-0 Payroll Expenses</b>				
6201.1 Payroll Taxes	34,374.38	90,000.00	55,625.62	38.19%
6201.2 Wages - Staff	444,818.43	820,000.00	375,181.57	54.25%
6201.3 Payroll Tax Penalty	706.15	2,000.00	1,293.85	0.00%
<b>Total 6201-0 Payroll Expenses</b>	<b>479,898.96</b>	<b>912,000.00</b>	<b>432,101.04</b>	<b>52.62%</b>
6202-0 Pension Plan	113,541.98	118,125.00	4,583.02	96.12%
6203-0 Medical Insurance	67,679.39	150,000.00	82,320.61	45.12%
6204-0 Workman Comp. Ins.	8,681.00	9,500.00	819.00	91.38%
6205.1 Quickbooks Software	3,463.20	4,000.00	536.80	86.58%
6300-0 Travel - In-State	13,107.22	35,000.00	21,892.78	37.45%
6400-0 Travel - Out-of-State	11,604.59	40,000.00	28,395.41	29.01%
6500.1 Building Maintenance & Repairs	2,966.79	10,500.00	7,533.21	28.26%
6500.2 Building Security	209.30	420.00	210.70	49.83%
6500.3 Grounds Maintenance	1,950.00	10,000.00	8,050.00	19.50%
6500.4 Building Supplies	766.65	4,000.00	3,233.35	19.17%
6500.5 Renovations and Replacement	69,228.03	100,000.00	30,771.97	69.23%
6600.1 Rentals & Leases/Offsite Mtg	31,026.00	100,000.00	68,974.00	31.03%

# Board of Dental Examiners of Alabama

## Budget vs. Actuals: FYE 2023-2024

October 2024 - September 2025

As of March 31, 2025

	Total			
	Actual	Budget	Remaining	% of Budget
6600.2 New Office Dues & Bonds	3,506.08	4,000.00	493.92	87.65%
6700.1 Utilities - Telephone	169.95	480.00	310.05	0.00%
6700.3 Utilities - Power	10,835.44	20,000.00	9,164.56	54.18%
6700.4 Utilities - Internet	2,399.99	5,000.00	2,600.01	48.00%
6700.5 Utilities - Water/Sewer	835.24	2,000.00	1,164.76	41.76%
6700.6 Communications	4,085.84	8,000.00	3,914.16	51.07%
6800 Professional Services General	2,507.89	10,000.00	7,492.11	25.08%
6800.1 Membership Dues/Subscriptions	4,430.00	25,000.00	20,570.00	17.72%
6800.2 ADHP Instruc Costs	26,679.88	75,000.00	48,320.12	35.57%
6800.3 ADHP Extra Assistance	600.00	6,000.00	5,400.00	10.00%
6800.4 Anesthesia Committee Chairman	12,000.00	30,000.00	18,000.00	40.00%
6800.5 Wellness Committee Chairman	42,187.98	85,000.00	42,812.02	49.63%
6800.6 External Auditors	18,000.00	27,500.00	9,500.00	65.45%
6801 Board Attorney Fees (GC)	74,826.84	145,000.00	70,173.16	51.60%
6801.1 Attorney General's Office	0.00	2,000.00	2,000.00	0.00%
6801.2 Board Attorney Fees - Other	0.00	500.00	500.00	0.00%
6840 Consultants	0.00	84,000.00	84,000.00	0.00%
6899.1 Evaluator Fees (for all evals)	2,458.80	30,000.00	27,541.20	8.20%
6899.2 Hearing Officer Fees	0.00	2,500.00	2,500.00	0.00%
6899.5 Website Charges	594.00	2,000.00	1,406.00	29.70%
6899.6 ADHP Materials and Supplies	241.00	0.00	0.00	0.00%
6900 Office Expense	2,922.90	12,000.00	9,077.10	24.36%
6900.1 Recycle/Paper Disposal	458.85	1,500.00	1,041.15	30.59%
6900.2 Legal Fees & Record Acq	165.27	8,000.00	7,834.73	2.07%
6902 NPDB HIPDB Lic Bkgrd	102.50	600.00	497.50	17.08%
6903 SAVE	176.21	500.00	323.79	35.24%
6906 Printing & Supplies	880.00	2,500.00	1,620.00	35.20%
6910 Postage Fees	2,000.00	4,000.00	2,000.00	50.00%
6924 Insurance Other	16,862.00	19,000.00	2,138.00	88.75%
6944 Computer Updates	1,151.52	10,000.00	8,848.48	11.52%
6944.1 Computer Support	1,503.35	15,000.00	13,496.65	10.02%
6944.2 ADHP Conf & Storage	0.00	3,000.00	3,000.00	0.00%
6944.3 Computer Expenses - Other	751.19	5,000.00	4,248.81	15.02%
6944.4 i-Gov Charges	31,500.00	64,000.00	32,500.00	49.22%
6950 Bank & CC Service Fees	550.57	2,500.00	1,949.43	22.02%



# Board of Dental Examiners of Alabama

## Budget vs. Actuals: FYE 2023-2024

October 2024 - September 2025

As of March 31, 2025

	Total			
	Actual	Budget	Remaining	% of Budget
6951 NSF	9.00	8,000.00	7,991.00	0.11%
6951.1 Refunds	0.00	2,000.00	2,000.00	0.00%
6999 Misc. Payroll Entries	298.14	40,000.00	39,701.86	0.75%
7100.1 Vehicle Repairs & Maintenance	425.80	8,000.00	7,574.20	5.32%
7100.2 Vehicle Fuel	5,633.14	20,000.00	14,366.86	28.17%
7400 Equipment	533.97	3,000.00	2,466.03	17.80%
7400.1 Equipment - Other	0.00	1,000.00	1,000.00	0.00%
<b>Total Expenditures</b>	<b>1,104,391.44</b>	<b>2,439,125.00</b>	<b>1,334,733.56</b>	<b>45.28%</b>
<b>Net Operating Revenue</b>	<b>792,961.01</b>	<b>94,790.00</b>	<b>(698,171.01)</b>	<b>836.55%</b>
<b>Net Revenue</b>	<b>792,961.01</b>	<b>94,790.00</b>	<b>(698,171.01)</b>	<b>836.55%</b>